MICHIGAN STATE POLICE Grants and Community Services Division Office of School Safety

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School Drill Documentation Form

Type of Drill	Number/Schedule			Action to the second se		
Fire ×	Five drills – Three must be completed by December 1					
Tornado Two drills – One must be completed in March						
Safety/Security Three drills – One must be completed prior to December 1 and one after January 1						
	One drill shall include		nat are approp	riate to an emergency,	such as the	
	release of a hazardous		C + + : - 11	4		
	 One drill shall include school premises. 	security measures o	r a potentially	dangerous individual o	n or near the	
	•	Aministration of the	school and loc	al nublic safety on the	nature of the drill	
• Seek input from the administration of the school and local public safety on the nature of the drill. Note - At least one of the drills must be conducted during a lunch or recess period, or at another time when students						
	not in classrooms.	5		,		
Warron	Woods Middle School					
School:	woods Middle School					
Don Sil	cora					
Principal:			<u></u>			
Date of drill:	26/2023	Number of studen	688	Number of staff:	68	
		i Number of Student	.s. <u>L</u>	Number of Stant		
Time initiated:	2:15.00	_ (a.m./p.m.) Time	e concluded:	2:20.16	(a.m./p.m.)	
			<u> </u>		(e, p)	
	t of the Drill (Check the appr		-			
☐ Before school			Passing time	☐ Rec	ess	
Lunch time	Assembly		After school	☐ Oth	er:	
Remarks:						
Each na	nilway was clear in 3 minutes,	22 seconds. The addit	ional time was o	checking with each class	outside.	
<u> </u>						
This repor	t is for:	Fire drill num	ber 1 2 3	4 5 for the 2023	/2024 school year	
(circle number next	t to applicable drill)		×			
		Torna	do drill numbe	r 1 2 for the 2023	/2024 school year	
		Safety/Security d	rill number 1	2 3 for the 2023	/2024 school year	
					, 2024 School year	
Name of person co	onducting drill:Jennifer B	oggio				
Title of person cor	Assistant	Principal				
Title of person cor	iducting utili.					
		Marile 6	1	09/2	26/2023	
Signature or perso	on conducting drill:	Jany 9:		Date:		
If the drill was see	ordinated with agencies sucl	J V (. . 			
agency, official's n		ir as law emorcemen	it, iire departii	ient, or emergency ma	magement, list the	
5 A /	Police Department	Officer F	rank Marek	SRO		
Agency: Vvarren F	опсе рерагинени	Name:		Title:		
Agency:		Name:		Title:		
Agency:		Name:	O-Constitution of the Constitution of the Cons	Title:		

Must post on the school's website within 30 days after completing the drill. The form must be maintained on the school website for at least three years.