



# Warren Woods Public Schools SAFETY DRILLS

	DRILL TYPE	NUMBER
Building/Bus: <u>Warren Woods</u>	<input checked="" type="checkbox"/> FIRE	<u>2</u> OF 5
School Year: <u>2016/17</u>	<input type="checkbox"/> TORNADO	_____ OF 2
Date of Drill: <u>10/13/2016</u>	<input type="checkbox"/> LOCKDOWN	_____ OF 3
Time of Day: <u>10:03</u> <input checked="" type="checkbox"/> AM <input type="checkbox"/> PM	<input type="checkbox"/> BUS EVACUATION	
Total Participants:		<u>803</u>

Time Required to Evacuate/Shelter/Secure (minutes): 2 minutes 11 seconds

Remarks: Keep moving forward trying to improve speed. Talk to

Improvements Needed for Next Drill: advisories about noise level and lining up quickly.

Name of Person Conducting Drill: Scott Keen

Title of Person Conducting Drill: Vice Principal

Signature of Person Conducting Drill: *Scott Keen*

Drill Coordinated With:

Emergency Management Coordinator

Sgt. Kevin Borycz (586) 574-4853 kborycz@warrenpd.org

OR

Police

OR  Fire: Name/Title: \_\_\_\_\_

- State of Michigan law requires a minimum of 5 fire drills, 2 tornado drills and 3 lockdown drills.
- Three of the fire drills are to be held in the fall and two during the remainder of the year.
- One tornado drill must be held during the month of March
- One lockdown drill by December 1; and at least one after January 1
- One drill during lunch, recess or other
- Teachers are reminded to remove attendance books when vacating building.
- When each Safety Drill is finished, send completed forms to Joann Anderson - Pupil Accounting, Matthew Dishman – Facilities and Transportation and Jackie Miracle - Educational Service Center, within five days of completing drill. Maintain a copy for your records.



# Warren Woods Public Schools SAFETY DRILLS

Building/Bus: <u>Warren Woods</u> School Year: <u>2016/17</u> Date of Drill: <u>11/04/2016</u> Time of Day: <u>2:21</u> <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM	<table border="0"> <tr> <th colspan="2" style="text-align: left; border-bottom: 1px solid black;">DRILL TYPE</th> <th style="text-align: left; border-bottom: 1px solid black;">NUMBER</th> </tr> <tr> <td><input checked="" type="checkbox"/> FIRE</td> <td></td> <td><u>3</u> OF 5</td> </tr> <tr> <td><input type="checkbox"/> TORNADO</td> <td></td> <td><u>      </u> OF 2</td> </tr> <tr> <td><input type="checkbox"/> LOCKDOWN</td> <td></td> <td><u>      </u> OF 3</td> </tr> <tr> <td><input type="checkbox"/> BUS EVACUATION</td> <td></td> <td></td> </tr> </table>	DRILL TYPE		NUMBER	<input checked="" type="checkbox"/> FIRE		<u>3</u> OF 5	<input type="checkbox"/> TORNADO		<u>      </u> OF 2	<input type="checkbox"/> LOCKDOWN		<u>      </u> OF 3	<input type="checkbox"/> BUS EVACUATION			Total Participants: <u>808</u>
DRILL TYPE		NUMBER															
<input checked="" type="checkbox"/> FIRE		<u>3</u> OF 5															
<input type="checkbox"/> TORNADO		<u>      </u> OF 2															
<input type="checkbox"/> LOCKDOWN		<u>      </u> OF 3															
<input type="checkbox"/> BUS EVACUATION																	

Time Required to Evacuate/Shelter/Secure (minutes): 2 minutes

Remarks: \_\_\_\_\_

Improvements Needed for Next Drill: No talking in halls, close g/c/classroom doors.

Name of Person Conducting Drill: Scott Keen

Title of Person Conducting Drill: Vice Principal

Signature of Person Conducting Drill: *[Signature]*

Drill Coordinated With:

Emergency Management Coordinator

Sgt. Kevin Borycz (586) 574-4853 kborycz@warrenpd.org

OR

Police

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# Warren Woods Public Schools SAFETY DRILLS

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	<input type="checkbox"/> FIRE	_____ OF 5
School Year: <u>2016/17</u>	<input type="checkbox"/> TORNADO	_____ OF 2
	<input checked="" type="checkbox"/> LOCKDOWN	<u>2</u> OF 3
	<input type="checkbox"/> BUS EVACUATION	
Date of Drill: <u>11/22/2016</u>		
Time of Day: <u>1:15</u> <input checked="" type="checkbox"/> AM <input type="checkbox"/> PM	Total Participants:	<u>809</u>

Time Required to Evacuate/Shelter/Secure (minutes): 2 minutes

Remarks: Some classes resumed after "all clear announcement!"

Improvements Needed for Next Drill: Reminder email sent to staff to wait to be cleared by staff or law enforcement with a key.

Name of Person Conducting Drill: Scott Keen

Title of Person Conducting Drill: Vice Principal

Signature of Person Conducting Drill: 

Drill Coordinated With:

Emergency Management Coordinator

Sgt. Kevin Borycz (586) 574-4853 kborycz@warrenpd.org

OR

Police

OR  Fire: Name/Title: Office Gurecki

- State of Michigan law requires a minimum of 5 fire drills, 2 tornado drills and 3 lockdown drills.
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# Warren Woods Public Schools SAFETY DRILLS

Building/Bus: <u>Warren Woods</u> School Year: <u>2016/17</u> Date of Drill: <u>03/02/2017</u> Time of Day: <u>8:45</u> <input checked="" type="checkbox"/> AM <input type="checkbox"/> PM	<table border="0"> <tr> <th colspan="2" style="text-align: left;"><u>DRILL TYPE</u></th> <th style="text-align: left;"><u>NUMBER</u></th> </tr> <tr> <td><input type="checkbox"/></td> <td>FIRE</td> <td>_____ OF 5</td> </tr> <tr> <td><input checked="" type="checkbox"/></td> <td>TORNADO</td> <td><u>2</u> OF 2</td> </tr> <tr> <td><input type="checkbox"/></td> <td>LOCKDOWN</td> <td>_____ OF 3</td> </tr> <tr> <td><input type="checkbox"/></td> <td>BUS EVACUATION</td> <td></td> </tr> </table>	<u>DRILL TYPE</u>		<u>NUMBER</u>	<input type="checkbox"/>	FIRE	_____ OF 5	<input checked="" type="checkbox"/>	TORNADO	<u>2</u> OF 2	<input type="checkbox"/>	LOCKDOWN	_____ OF 3	<input type="checkbox"/>	BUS EVACUATION		Total Participants: <u>813</u>
<u>DRILL TYPE</u>		<u>NUMBER</u>															
<input type="checkbox"/>	FIRE	_____ OF 5															
<input checked="" type="checkbox"/>	TORNADO	<u>2</u> OF 2															
<input type="checkbox"/>	LOCKDOWN	_____ OF 3															
<input type="checkbox"/>	BUS EVACUATION																

Time Required to Evacuate/Shelter/Secure (minutes): 7 minutes

Remarks: Students secured prior to 7 minutes but took 7 minutes for all areas to report out.

Improvements Needed for Next Drill: - Instruct all security members to report out via radio as soon as hallway is secured and students are in position.

Name of Person Conducting Drill: Scott Keen

Title of Person Conducting Drill: Vice Principal

Signature of Person Conducting Drill: *Scott Keen*

Drill Coordinated With:

Emergency Management Coordinator

Sgt. Kevin Borycz (586) 574-4853 kborycz@warrenpd.org

OR

Police

OR  Fire: Name/Title: \_\_\_\_\_

- State of Michigan law requires a minimum of 5 fire drills, 2 tornado drills and 3 lockdown drills.
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# Warren Woods Public Schools SAFETY DRILLS

	<u>DRILL TYPE</u>	<u>NUMBER</u>
Building/Bus: <u>Warren Woods</u>	<input checked="" type="checkbox"/> FIRE	<u>4</u> OF 5
School Year: <u>2016/17</u>	<input type="checkbox"/> TORNADO	_____ OF 2
Date of Drill: <u>04/25/2017</u>	<input type="checkbox"/> LOCKDOWN	_____ OF 3
	<input type="checkbox"/> BUS EVACUATION	
Time of Day: <u>2:00</u> <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM	Total Participants:	<u>812</u>

Time Required to Evacuate/Shelter/Secure (minutes): \_\_\_\_\_

2 minutes

Remarks: \_\_\_\_\_

Improvements Needed for Next Drill: \_\_\_\_\_

Review procedures with Mandarin

Name of Person Conducting Drill: \_\_\_\_\_

Scott Keen

Title of Person Conducting Drill: \_\_\_\_\_

Vice Principal

Signature of Person Conducting Drill: \_\_\_\_\_

*Scott Keen*

Drill Coordinated With:

Emergency Management Coordinator

Sgt. Kevin Borycz

(586) 574-4853

kborycz@warrenpd.org

OR

Police



OR



Fire: Name/Title: Officer Gurecki

- State of Michigan law requires a minimum of 5 fire drills, 2 tornado drills and 3 lockdown drills.
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# Warren Woods Public Schools SAFETY DRILLS

Building/Bus: <u>Warren Woods</u> School Year: <u>2016/17</u> Date of Drill: <u>05/09/2017</u> Time of Day: <u>2:05</u> <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM	<u>DRILL TYPE</u> <input checked="" type="checkbox"/> FIRE <input type="checkbox"/> TORNADO <input type="checkbox"/> LOCKDOWN <input type="checkbox"/> BUS EVACUATION	<u>NUMBER</u> <u>5</u> OF 5 <u>      </u> OF 2 <u>      </u> OF 3 <u>      </u> OF 3 Total Participants: <u>812</u>
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Time Required to Evacuate/Shelter/Secure (minutes): 2 minutes

Remarks: \_\_\_\_\_

Improvements Needed for Next Drill: None -

Name of Person Conducting Drill: Scott Keen

Title of Person Conducting Drill: Vice Principal

Signature of Person Conducting Drill: *Scott Keen*

Drill Coordinated With:

Emergency Management Coordinator

Sgt. Kevin Borycz      (586) 574-4853      kborycz@warrenpd.org

OR

Police      OR       Fire: Name/Title: \_\_\_\_\_

- State of Michigan law requires a minimum of 5 fire drills, 2 tornado drills and 3 lockdown drills.
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School Year: <u>2016/17</u>	<input type="checkbox"/> FIRE	_____ OF 5
Date of Drill: <u>09/09/2016</u>	<input type="checkbox"/> TORNADO	_____ OF 2
Time of Day: <u>10:15</u> <input checked="" type="checkbox"/> AM <input type="checkbox"/> PM	<input checked="" type="checkbox"/> LOCKDOWN	<u>1</u> OF 3
	<input type="checkbox"/> BUS EVACUATION	
	Total Participants:	<u>820</u>

Time Required to Evacuate/Shelter/Secure (minutes): 2 minutes

Remarks: Building locked down and silent in less than a minute.

Improvements Needed for Next Drill: Lock all inner storage rooms. Remind all staff to grab cell phone if possible.

Name of Person Conducting Drill: Scott Keen

Title of Person Conducting Drill: Vice Principal

Signature of Person Conducting Drill: *Scott Keen*

Drill Coordinated With:

Emergency Management Coordinator  
 Sgt. Kevin Borycz (586) 574-4853 kborycz@warrenpd.org  
 OR

Police  OR  Fire: Name/Title: Tom Burecki Warren PD

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School Year: <u>2016/17</u>	<input type="checkbox"/> FIRE	<u>        </u> OF 5
Date of Drill: <u>04/11/2017</u>	<input type="checkbox"/> TORNADO	<u>        </u> OF 2
Time of Day: <u>8:23</u> <input checked="" type="checkbox"/> AM <input type="checkbox"/> PM	<input checked="" type="checkbox"/> LOCKDOWN	<u>  3  </u> OF 3
	<input type="checkbox"/> BUS EVACUATION	
Total Participants: <u>811</u>		

Time Required to Evacuate/Shelter/Secure (minutes):

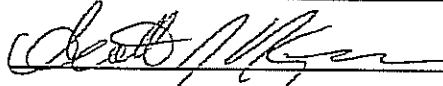
1 minute

Remarks: One class with student sitting in desks.

Improvements Needed for Next Drill: Change locker room cores so teacher keys will allow access.

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Title of Person Conducting Drill: Vice Principal

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