



Warren Woods Public Schools SAFETY DRILLS

Building/Bus: <u>Warren Woods Middle School</u> School Year: <u>2021/22</u> Date of Drill: <u>12/20/21</u> Time of Day: <u>2:15</u> <input type="checkbox"/> AM <input checked="" type="checkbox"/> PM	<u>DRILL TYPE</u> <input type="checkbox"/> FIRE <input checked="" type="checkbox"/> TORNADO <input type="checkbox"/> LOCKDOWN <input type="checkbox"/> BUS EVACUATION	<u>NUMBER</u> <u>3</u> OF 5 <u>1</u> OF 2 <u>0</u> OF 3 Total Participants: <u>653</u>
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Time Required to Evacuate/Shelter/Secure (minutes): 3:38.06

Remarks: Drill was conducted at full building capacity.

Improvements Needed for Next Drill: All permanent staff members had new procedure chart and showed ALL CLEAR. Ensure guest teachers have that item (though note is already in guest teacher binder). Students moved quickly to shelter locations.

Name of Person Conducting Drill: Michelle Voelker

Title of Person Conducting Drill: Assistant Principal

Signature of Person Conducting Drill: 

Drill Coordinated With:
 Emergency Management Coordinator

Sgt. Kevin Borycz (586) 574-4853 kborycz@warrenpd.org
 OR

Police OR Fire: Name/Title: _____

- State of Michigan law requires a minimum of 5 fire drills, 2 tornado drills and 3 lockdown drills.
- Three of the fire drills are to be held in the fall and two during the remainder of the year.
- One tornado drill must be held during the month of March
- One lockdown drill by December 1; and at least one after January 1
- One drill during lunch, recess or other
- Teachers are reminded to remove attendance books when vacating building.
- When each Safety Drill is finished, send completed forms to Matthew Dishman – Facilities and Transportation and Jackie Miracle - Educational Service Center, within five days of completing drill. Maintain a copy for your records.