





## Warren Woods Public Schools SAFETY DRILLS

		DR	ILL I Y PE	<u>NUMBER</u>
Building/Bus:	WESTWOOD ELE	MENTARY [	FIRE	OF 5
			TORNADO	1 OF 2
School Year	2016/17		LOCKDOWN	OF 3
			BUS EVACUATION	
Date of Drill:	9/9/2016			
Time of Day	10:15 🛭 AM	□ РМ	Total Participants:	675
Time Required	to Evacuate/Shelter/S	ecure (minutes): _	4.00	
Remarks:				
Improvements N	Needed for Next Drill:	All interior d	oors must be shut and lig	thts out.
Name of Person	Conducting Drill:	MRS. MELIS	SA JOHNSON	
Title of Person (	Conducting Drill:	PRINCIPAL		
Signature of Per	son Conducting Drill:	4	non	<u> </u>
Drill Coordinate	d With:		7)	
Em	ergency Management	Coordinator		
Sgt.	Brendon Brosnan (OF	586) 574-4853	bbrosnan@warrenpd.o	<u>12</u>
Pol	ice OR 🗌 F	ire: Name/Title:		
<ul> <li>State of</li> </ul>	Michigan law requires a r	ninimum of 5 fire drill	s, 2 tomado drills and 3 tocko	lown drills.
• Three of	the fire drills are to be he	ld in the fall and two c	uring the remainder of the ye	ar.
<ul> <li>One torr</li> </ul>	nado drill must be held dur	ing the month of Marc	ılı	
<ul> <li>One lock</li> </ul>	down drill by December	l; and at least one after	·January I	
• One drill	l during lunch, recess or o	ther		
<ul> <li>Teachers</li> </ul>	s are reminded to remove a	attendance books wher	vacating building.	
• ,When ea	ch Safety Drill is finished	send completed form	s to Joann Anderson - Pupil A	Accounting, Matthew
			ele - Educational Service Cen	<del>-</del>

completing drill. Maintain a copy for your records.







## Warren Woods Public Schools SAFETY DRILLS

Building/Bus: School Year Date of Drill:	WESTWOOD ELEM 2016/17 4/10/2017	ENTARY	DRILL TYPE  FIRE  TORNADO  LOCKDOWN  BUS EVACUATION	NUMBER  4 OF 5  OF 2  OF 3		
*****	3:00 AM	⊠ PM	Total Participants:	600		
Time Required to (minutes):  Remarks:	o Evacuate/Shelter/Secu	rre	5.00			
	eeded for Next Drill:					
Name of Person Conducting Drill: Melissa Johnson  Title of Person Conducting Drill: Principal						
Signature of Person Conducting Drill:  Drill Coordinated With:  Principal  Principal						
Emergency Management Coordinator						
Sgt. Kevin Borycz (586) 574-4853 kborycz@warrenpd.org OR Police						
OR Fire: Name/Title: Or August (Principal)  State of Michigan law requires a minimum of 5 fire drifts, 2 tornado drifts and 3 lockdown drifts.  Three of the fire drifts are to be held in the fall and two during the remainder of the year.  One tornado drift must be held during the month of March  One lockdown drift by December 1; and at least one after January 1  One drift during funch, recess or other						

- Teachers are reminded to remove attendance books when vacating building.
- When each Safety Drill is finished, send completed forms to Joann Anderson Pupil Accounting, Matthew Dishman - Facilities and Transportation and Jackie Miracle - Educational Service Center, within five days of completing drill. Maintain a copy for your records.







## Warren Woods Public Schools SAFETY DRILLS

Building/Bus:	WESTWOOD		DRII	LL TYPE FIRE	NUME	<u>BER</u> _ OF 5
School Year	2016/17			TORNADO LOCKDOWN	3	OF 2 OF 3
Date of Drill:	4-17-17	<u></u>	<u> </u>	BUS EVACUATION		
Time of Day	_1:30 AM _ 🔀	] PM		Total Participants:		600
Time Required	to Evacuate/Shelter/Secure					
(minutes):			4.(	00		
Remarks:						
Improvements N	leeded for Next Drill:					
Name of Person	Conducting Drill:	4ELISSA	JOH	NSON		
Title of Person C	Conducting Drill: P	RINCIPA	L			
Signature of Pers	son Conducting Drill:		4	1 John		
Drill Coordinated	With:		j	U		
☐ Em	ergency Management Coord	dinator				
Sgt.	Kevin Boryez (586) 5' OR	74-4853		kborycz@warrenpd.org		
Poli	ce					
	OR Fire:	Name/Tit	lle:			
• State of N	lichigan law requires a minimum	of 5 fire dri	ills, 2	tornado drills and 3 lockdow	n drills.	
	he fire dritts are to be held in the					
One tornado drill must be held during the month of March						
<ul> <li>One lockd</li> </ul>	lown drill by December 1; and at	least one af	ter Jar	nuary I		
<ul> <li>One drill c</li> </ul>	luring lunch, recess or other					
<ul> <li>Teachers a</li> </ul>	are reminded to remove attendance	e books wh	en va	eating building.		

- When each Safety Drill is finished, send completed forms to Joann Anderson Pupil Accounting, Matthew Dishman - Facilities and Transportation and Jackie Miracle - Educational Service Center, within five days of completing drill. Maintain a copy for your records.







## Warren Woods Public Schools SAFETY DRILLS

		Ī	DRILL TYPE	NUME	<u>BER</u>
Building/Bus:	WESTWOOD		FIRE	5	OF 5
			TORNADO		OF 2
School Year	2016/17		LOCKDOWN	ă	OF 3
			BUS EVACUATION		
Date of Drill:	05/08/2017				
Time of Day	3:00 AM	⊠ PM	Total Participants:	I.	600
Time Required	to Evacuate/Shelter/Secur	re.			
(minutes):	To Different Block	•	3.5		
			S		
Remarks:					
Improvements 1	Needed for Next Drill:				
Name of Person	Conducting Drill:	Melissa Jo	hnson		
Title of Person	Conducting Drill:	Principal	*		
Signature of Pe	rson Conducting Drill:	100	~ D(1)		
Drill Coordinate		911	- Sorger		
	mergency Management Co	ordinator			
	nergency ividiagement co	ordinator			
Sg	t. Kevin Borycz (586	) 574-4853	kborycz@warrenpd.or	rg	
2	OR				
Po	lice				
	OR  Fire	: Name/Ti	itle:		
• State of	Michigan law requires a minim	ium of 5 fire d	rills, 2 tornado drills and 3 lockd	lown drills.	
• Three o	f the fire drills are to be held in	the fall and tw	o during the remainder of the ye	ar.	
One ton	nado drill must be held during th	he month of M	larch		
One loci	kdown drill by December 1; and	d at least one a	ifter January 1	au/N	
<ul> <li>One dril</li> </ul>	I during lunch, recess or other				

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   When each Safety Drill is finished, send completed forms to Joann Anderson
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