



Warren Woods Public Schools SAFETY DRILLS

	<u>DRILL TYPE</u>	<u>NUMBER</u>
Building/Bus: <u>WESTWOOD ELEMENTARY</u>	<input checked="" type="checkbox"/> FIRE	<u>1</u> OF 5
School Year: <u>2020-21</u>	<input type="checkbox"/> TORNADO	<u> </u> OF 2
	<input type="checkbox"/> LOCKDOWN	<u> </u> OF 3
	<input type="checkbox"/> BUS EVACUATION	
Date of Drill: <u>09/29/2020</u>		
Time of Day: <u>2:15</u> X AM x PM	Total Participants:	<u>300</u>

Time Required to Evacuate/Shelter/Secure (minutes): 4.0

Remarks: _____

Improvements Needed for Next Drill: _____

Name of Person Conducting Drill: MELISSA JOHNSON

Title of Person Conducting Drill: PRINCIPAL

Signature of Person Conducting Drill: 

Drill Coordinated With:

Emergency Management Coordinator

Sgt. Kevin Borycz (586) 574-4853 kborycz@warrenpd.org

OR

Police

OR Fire: Name/Title: _____

- State of Michigan law requires a minimum of 5 fire drills, 2 tornado drills and 3 lockdown drills.
- Three of the fire drills are to be held in the fall and two during the remainder of the year.
- One tornado drill must be held during the month of March
- One lockdown drill by December 1; and at least one after January 1
- One drill during lunch, recess or other
- Teachers are reminded to remove attendance books when vacating building.
- When each Safety Drill is finished, send completed forms to Matthew Dishman – Facilities and Transportation and Jackie Miracle - Educational Service Center, within five days of completing drill. Maintain a copy for your records.