

• One drill during lunch, recess or other

Teachers are reminded to remove attendance books when vacating building.





		<u>DRILL TYPE</u>	<u>NUMBER</u>	
Building/Bu	s: Pinewood Elementary School	FIRE	OF 5	
		▼ TORNADO	1 OF 2	
School Year	2 016/17 /7/13	LOCKDOWN	OF 3	
	/	BUS EVACUATION		
Date of Drill	: 9/26/2017			
Time of Day	_2	Total Participants:	313	
Time Require	ed to Evacuate/Shelter/Secure			
(minutes):		4:26:17		
	Staff and students moved to their desig	nated areas calmly. Students v	vere extremely	
	attentive to the directions being given a			
	on proper posture.			
Improvement	s Needed for Next Drill:			
Name of Pers	on Conducting Drill: Leo Kond	lziolka		
Title of Perso	n Conducting Drill: Principal			
Signature of Person Conducting Drill:				
Drill Coordina	ted With:			
[] F	Emergency Management Coordinator			
ا	smorgency management coordinator			
S	gt. Kevin Borycz (586) 574-4853	kborycz@warrenpd.org		
	OR			
P	'olice			
	OR Fire: Name/T	itle:		
 State of Michigan law requires a minimum of 5 fire drills, 2 tornado drills and 3 lockdown drills. 				
 Three of the fire drills are to be held in the fall and two during the remainder of the year. 				
One tornado drill must be held during the month of March				
One lockdown drill by December 1; and at least one after January 1				







	DRILL TYPE	<u>NUMBER</u>		
Building/Bus: Pinewood Elementary School	FIRE	2 OF 5		
	TORNADO	OF 2		
School Year 2016/17 /7//	LOCKDOWN	OF 3		
	BUS EVACUATION			
Date of Drill: 10/10/17				
Time of Day 10 🔲 🖂 AM 🔲 PM	Total Participants:	320		
Time Required to Evacuate/Shelter/Secure				
(minutes):	2:32			
Staff and students were well prepared if Remarks: promptly.	for the drill and moved to their	·locations		
	need to remain quiet when the	v are in their		
	ed locations	y are in men		
Name of Person Conducting Drill: Leo Kondziolka				
Traine of 1 of on Conducting Diffi.				
Title of Person Conducting Drill: Principal				
Signature of Person Conducting Drill:				
Drill Coordinated With:				
Emergency Management Coordinator				
Sgt. Kevin Borycz (586) 574-4853	kborycz@warrenpd.org			
OR				
Police				
OR Fire: Name/I	itle:			
 State of Michigan law requires a minimum of 5 fire drills, 2 tornado drills and 3 lockdown drills. 				
 Three of the fire drills are to be held in the fall and two during the remainder of the year. 				
 One tornado drill must be held during the month of N 	March			

- One lockdown drill by December 1; and at least one after January 1
- One drill during lunch, recess or other
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	DRILL TYPE NUMBER			
Building/Bus: Pinewood Elementary School	\bigcirc FIRE 3 OF 5			
	TORNADO OF 2			
School Year 201677 17/18	_ LOCKDOWN OF 3			
/	BUS EVACUATION			
Date of Drill: 11/8/17				
Time of Day 2 AM PM	Total Participants: 331			
Time Required to Evacuate/Shelter/Secure	,			
(minutes):	2:54			
Staff and students were well prepared	for the drill and moved to their locations			
Remarks: promptly.				
Special	s teachers and substitute teachers need additional			
Improvements Needed for Next Drill:practice	in effectively moving kids out of the building.			
Name of Person Conducting Drill: Leo Ko	ndziolka			
Title of Person Conducting Drill: Principal				
Signature of Person Conducting Drill:				
Drill Coordinated With:				
Emergency Management Coordinator				
Sgt. Kevin Borycz (586) 574-485	3 kborycz@warrenpd.org			
OR				
Police				
OR Fire: Name	/Title:			
 State of Michigan law requires a minimum of 5 fire drills, 2 tornado drills and 3 lockdown drills. 				
 Three of the fire drills are to be held in the fall and One tornado drill must be held during the month o 	two during the remainder of the year.			

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	DRILL TYPE NUMBER			
Building/Bus: Pinewood Elementary School	FIRE OF 5			
. 10	TORNADO OF 2			
School Year 7/11	\square LOCKDOWN 2 OF 3			
	BUS EVACUATION			
Date of Drill: 11/14/2017				
Time of Day 3 AM M PM	Total Participants: 341			
Time Required to Evacuate/Shelter/Secure				
(minutes):	2:13			
Staff and students moved to their desig	nated areas calmly. Students must be more			
Remarks: attentive and quick when getting into the	neir designated areas.			
All doors	must remain locked, all teachers must actively			
participate	e. Certain doors had trouble locking or shutting.			
Improvements Needed for Next Drill: These issu	ues were addressed with the school Custodian.			
Name of Person Conducting Drill: Leo Kondziolka				
Title of Person Conducting Drill: Principal				
Signature of Person Conducting Drill:				
Drill Coordinated With:				
Emergency Management Coordinator				
Sgt. Kevin Borycz (586) 574-4853	kborycz@warrenpd.org			
OR				
Police				
OR Fire: Name/T	itle: Officer Tom Gurecki			
 State of Michigan law requires a minimum of 5 fire drills, 2 tornado drills and 3 lockdown drills. 				
 Three of the fire drills are to be held in the fall and two during the remainder of the year. 				

- One tornado drill must be held during the month of March
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		DRI	<u>LL TYPE</u>	<u>NUMBER</u>
Building/Bus: Pinew	ood Elementary School	ol 🔯	FIRE	1 OF 5
			TORNADO	OF 2
School Year	₹ 2017/18		LOCKDOWN	OF 3
			BUS EVACUATION	
Date of Drill: 9/12/1	5			
Time of Day 2	AM 🛚	PM	Total Participants:	323
Time Required to Evac	nate/Shelter/Secure			
(minutes):		_2:	50	
Staff and s	tudents were well pre	pared for the	e drill and moved to their	r locations
Remarks: promptly.				
	Stı	idents need	to remain quiet when the	ey are in their
Improvements Needed f	or Next Drill: des	signated loca	itions	
Name of Person Conduc	eting Drill: <u>Le</u>	o Kondziolk	a	**************************************
Title of Person Conduct	ing Drill: <u>Pri</u>	ncipal	1	
Signature of Person Cor	iducting Drill:	1-0	Than .	
Drill Coordinated With:				
Emergency	Management Coordi	nator	v –	
Emergency	wimingement coordi	natoi		
Sgt. Kevin I	Borycz (586) 574	4-4853	kborycz@warrenpd.org	,
	OR			
Police				
	OR Fire: N	Vame/Title:		
 State of Michigan 	law requires a minimum o	of 5 fire drills,	2 tornado drills and 3 lockdo	wn drills.
 Three of the fire drills are to be held in the fall and two during the remainder of the year. 				
	must be held during the mo			
 One lockdown dri 	ll by December 1; and at le	east one after J	anuary l	

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		DRI	LL TYPE	NUMB	<u>ER</u>
Building/Bus:	Pinewood Elementary School		FIRE		OF 5
	r me wood Elemonary	一	TORNADO		OF 2
School Year	2017/18	$\overline{\boxtimes}$	LOCKDOWN	1	OF 3
	2011/10	$\overline{\Box}$	BUS EVACUATION		
Date of Drill:	9/19/2017				
Date of Diff.					343
Time of Day			Total Participants:		J-13
Time Required	to Evacuate/Shelter/Secure	-	0		
(minutes):			:50		mora
St	taff and students moved to their desig	gnate	d areas calmly. Students	must be	; HIOIC
Remarks: at	tentive and quick when getting into t	their	designated areas.		
	All door	s mus	st remain locked, all teac	hers mu	st actively
Improvements	Needed for Next Drill: participa	ite.			
Name of Person Conducting Drill: Leo Kondziolka					
Title of Person Conducting Drill: Principal					
Signature of P	erson Conducting Drill:				
Drill Coordinated With:					
	Emergency Management Coordinator				
S	gt. Kevin Borycz (586) 574-485	3	kborycz@warrenpd.o	rg	
	OR				
F	Police				
\boxtimes			e: Officer Tom Gureck		
State of Michigan law requires a minimum of 5 fire drills, 2 tornado drills and 3 lockdown drills.					
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