





Building/Bus: P	inewood Elementary	DRII — 🖂	<u>L TYPE</u> FIRE TORNADO	NUMBER 1 OF 5 OF 2
School Year 2	015/16	- 🗒	LOCKDOWN BUS EVACUATION	OF 3
Date of Drill: 9	/17/2015			
Time of Day 1	1:00 AM PM	A	Total Participants:	363
I felt	Evacuate/Shelter/Secure (minuthe drill was a success! Teacher taken by all teachers. All stud	ers were	in their designated areas	
			recution time! Less talk	ing in a few of our
Improvements Ne	eded for Next Drill: classro	ooms.		
Name of Person C	Conducting Drill: Leo K	Condzioll	Ka	
Title of Person Co	onducting Drill: Princi	pal		
Drill Coordinated			o fe	
Eme	rgency Management Coordinate	or		
Sgt. I	Brendon Brosnan (586) 574-48 OR	353	bbrosnan@warrenpd.o	org
Polic	ee OR 🗌 Fire: Nan	ne/Title:		
• State of N	Michigan law requires a minimum of	5 fire drill	s, 2 tornado drills and 3 lock	down drills.
• Three of	the fire drills are to be held in the fall	and two	during the remainder of the year	ear.
One tornado drill must be held during the month of March				
 One lock 	down drill by December 1; and at least	st one afte	r January 1	
One drill during lunch, recess or other				

- Teachers are reminded to remove attendance books when vacating building.
- When each Safety Drill is finished, send completed forms to Joann Anderson Pupil Accounting, Jamie
 Stottlemyer Facilities and Transportation and Jackie Miracle Educational Service Center, within five days of completing drill. Maintain a copy for your records.







		DRILL TYPE	<u>NUMBER</u>	
Building/Bus:	Pinewood Elementary	FIRE	OF 5	
		TORNADO	OF 2	
School Year	2015/16	LOCKDOWN	1 OF 3	
		BUS EVACUATION		
Date of Drill:	9/24/2015			
Time of Day	<u>1:35</u> ☐ AM ⊠ PM	Total Participants:	345	
Time Required	l to Evacuate/Shelter/Secure (minutes): _5 minutes and 4 seconds		
T	he drill was smooth, with all classroo	ms getting to their designated	areas in less than 2	
m	ninutes. One was not in a classroom a	nd was wandering the hall in	the hopes of finding	
a	classroom. These students are to be i	nstructed to go the nearest po	ssible hidden	
lo	ocation and await assistance. The doo	r to the Music Room was unl	ocked, with multiple	
Remarks: cl	assrooms inside. This door must rem	ain locked at all times.		
Shorten our execution time! Student awareness of the				
Improvements	Needed for Next Drill: occurrence	ce of an abnormal situation.		
Name of Perso	on Conducting Drill: Leo Kon	dziolka		
Title of Person	Conducting Drill: Principal			
Signature of Pe	erson Conducting Drill:	to Lo.		
Drill Coordina		1		
_				
E	mergency Management Coordinator			
Sg	gt. Brendon Brosnan (586) 574-4853	bbrosnan@warrenpd.o	rg	
	OR			
⊠ Pe	olice OR Fire: Name/	Title: Officer Tom Gurecki		
• State	of Michigan law requires a minimum of 5 fir	e drills, 2 tornado drills and 3 locko	down drills.	
• Three	of the fire drills are to be held in the fall and	I two during the remainder of the ve	ear	

- Three of the fire drills are to be held in the fall and two during the remainder of the year.
- One tornado drill must be held during the month of March
- One lockdown drill by December 1; and at least one after January 1
- One drill during lunch, recess or other
- Teachers are reminded to remove attendance books when vacating building.







		<u>DRII</u>	LL TYPE	NUMBER	
Building/Bus:	Pinewood Elementary		FIRE	OF 5	
			TORNADO	OF 2	
School Year	2015/16	\square	LOCKDOWN	1 OF 3	
,			BUS EVACUATION		
Date of Drill:	9/29/2015				
Time of Day		PM	Total Participants:	354	
Time Required	to Evacuate/Shelter/Secure	(minutes): 4	minutes and 47 seconds		
	felt the drill was a success!	· -			
	eing taken by all teachers. A				
	fety position.				
		Shorten our ex	ecution time! Less talki	ing in a few of our	
Improvements 1	Needed for Next Drill:	classrooms.			
Name of Person Conducting Drill: Leo Kondziolka					
Title of Person Conducting Drill: Principal					
Signature of Pe	erson Conducting Drill:		Del :		
Drill Coordinat	ted With:	1,			
☐ Er	mergency Management Coo	ordinator			
Sg	gt. Brendon Brosnan (586)	574-4853	bbrosnan@warrenpd.oi	rg	
	OR				
Po	olice OR Fire:	Name/Title:			
 State of Michigan law requires a minimum of 5 fire drills, 2 tornado drills and 3 lockdown drills. 					
• Three	of the fire drills are to be held in	the fall and two d	uring the remainder of the ye	ar.	
 One to 	ornado drill must be held during t	he month of Marc	h		

One lockdown drill by December 1; and at least one after January 1

Teachers are reminded to remove attendance books when vacating building.

One drill during lunch, recess or other

When each Safety Drill is finished, send completed forms to Joann Anderson - Pupil Accounting, Jamie
 Stottlemyer - Facilities and Transportation and Jackie Miracle - Educational Service Center, within five days of completing drill. Maintain a copy for your records.

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		DRILL TYPE	<u>NUMBER</u>
Building/Bus:	Pinewood Elementary	FIRE	2 OF 5
-		TORNADO	OF 2
School Year	2015/16	LOCKDOWN	OF 3
		BUS EVACUATION	
Date of Drill:	10/13/2015		
Time of Day	<u>1:15</u> ⊠ AM ⊠ PM	Total Participants:	340
Time Required	to Evacuate/Shelter/Secure (minute	s): 2 minutes and 26 second	S
	e improved our time by 30 seconds.		
	ar diabetic students, as far as drill and		
		e students must become a part	of the drill, even
Improvements :	Needed for Next Drill: when th	ey are in the middle of diabeti	c testing.
Name of Person	n Conducting Drill: Leo Kon	ndziolka	
Ivallic of 1 crsos	Donate III		
Title of Person	Conducting Drill: Principa		- F
Signature of Pe	erson Conducting Drill:	Co Le	•
Drill Coordina			
	mergency Management Coordinator		
	mergency ivianagement coordinator	Ber .	
Sg	gt. Brendon Brosnan (586) 574-485.	3 <u>bbrosnan@warrenpd.c</u>	org
	OR		
Po	olice OR 🗌 Fire: Name	e/Title:	
• State	of Michigan law requires a minimum of 5 f	fire drills, 2 tornado drills and 3 lock	kdown drills.
• Three	e of the fire drills are to be held in the fall ar	nd two during the remainder of the y	ear.
• One t	ornado drill must be held during the month	of March	
• One l	ockdown drill by December 1; and at least	one after January 1	
	drill during lunch, recess or other		
 Teach 	hers are reminded to remove attendance boo	oks when vacating building.	

When each Safety Drill is finished, send completed forms to Joann Anderson - Pupil Accounting, Jamie

completing drill. Maintain a copy for your records.

Stottlemyer - Facilities and Transportation and Jackie Miracle - Educational Service Center, within five days of







		DRII	LL TYPE	<u>NUMBER</u>
Building/Bus:	Pinewood Elementary		FIRE	3 OF 5
			TORNADO	OF 2
School Year	2015/16		LOCKDOWN	OF 3
			BUS EVACUATION	
Date of Drill:	11/11/2015			
Time of Day		⊠ PM	Total Participants:	334
•	to Evacuate/Shelter/Secure	· · ·		
	'e did not improve on our ti		_	-
Remarks: wa	as a first, as our other drills	were conducte	d in mostly core classroc	JIIIS.
Improvements 1	Needed for Next Drill:	None		
Name of Person	n Conducting Drill:	Leo Kondziol	ka	
Title of Person	Conducting Drill:	Principal		<u> </u>
Signature of Pe	erson Conducting Drill:			
Drill Coordinat	ed With:			
☐ Er	mergency Management Coo	ordinator		
Sg	gt. Brendon Brosnan (586) OR	574-4853	bbrosnan@warrenpd.or	tā
☐ Po	olice OR Fire:	Name/Title:		
• State of	of Michigan law requires a minin	num of 5 fire drill	s, 2 tornado drills and 3 locko	lown drills.
• Three	of the fire drills are to be held in	the fall and two	luring the remainder of the ye	ear.
• One to	ornado drill must be held during	the month of Mar	ch	
• One lo	ockdown drill by December 1; an	d at least one afte	r January 1	
	191 1 1 1 1 1 1			

- One drill during lunch, recess or other
- Teachers are reminded to remove attendance books when vacating building.
- When each Safety Drill is finished, send completed forms to Joann Anderson Pupil Accounting, Jamie
 Stottlemyer Facilities and Transportation and Jackie Miracle Educational Service Center, within five days of completing drill. Maintain a copy for your records.







		DRI	LL TYPE	<u>NUMBER</u>	
Building/Bus:	Pinewood Elementary		FIRE	OF 5	
		\boxtimes	TORNADO	2 OF 2	
School Year	2015/16		LOCKDOWN	OF 3	
			BUS EVACUATION		
Date of Drill:	3/8/2016				
Time of Day	_1:30 AM 🖂	PM	Total Participants:	321	
Time Required	to Evacuate/Shelter/Secure (m	ninutes): _3	minutes and 59 seconds	3	
I f	elt the drill was a success! Te	achers were	in their designated areas	s and attendance was	
be	ing taken by all teachers. All	students we	re accounted for and wer	e in the correct	
Remarks: sat	fety position.				
Improvements Needed for Next Drill: Shorten our execution time!					
Name of Person Conducting Drill: Leo Kondziolka					
Title of Person	Conducting Drill: Pr	incipal) 2		
Signature of Person Conducting Drill:					
Drill Coordinat	ed With:		1)		
En	nergency Management Coordi	inator			
Sg	t. Brendon Brosnan (586) 57	4-4853	bbrosnan@warrenpd.o	rg	
	OR				
□ Ро	olice OR Fire: 1	Name/Title:			
• State of	of Michigan law requires a minimum	of 5 fire drill	s, 2 tornado drills and 3 locko	lown drills.	
	of the fire drills are to be held in the				
	rnado drill must be held during the		-		
	ckdown drill by December 1; and at				
One di	ill during lunch, recess or other				

- Teachers are reminded to remove attendance books when vacating building.
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- When each Safety Drill is finished, send completed forms to Joann Anderson Pupil Accounting, Jamie
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	DRILL TYPE	NUMBER
Building/Bus: Pinewood Elementary	FIRE	4 OF 5
	TORNADO	OF 2
School Year 2015/16	LOCKDOWN	OF 3
	BUS EVACUATION	
Date of Drill: 4/14/2015		
Time of Day 10:30 AM PM	Total Participants:	325
Time Required to Evacuate/Shelter/Secure (minutes	s): 3 minutes and 57 seconds	8
Remarks: We did not improve on our time, but v	ve did have multiple classes in	n their specials.
Improvements Needed for Next Drill: None		
Name of Person Conducting Drill: Leo Kon	ndziolka	
Title of Person Conducting Drill: Principa	ıl 4	/
Signature of Person Conducting Drill:	501	
Drill Coordinated With:		
Emergency Management Coordinator		
Sgt. Brendon Brosnan (586) 574-485	3 <u>bbrosnan@warrenpd.c</u>	org
OR		
Police OR Fire: Name	/Title:	
 State of Michigan law requires a minimum of 5 f 	ire drills, 2 tornado drills and 3 lock	down drills.
 Three of the fire drills are to be held in the fall are 	nd two during the remainder of the y	ear.
 One tornado drill must be held during the month 	of March	
 One lockdown drill by December 1; and at least 	one after January 1	
• One drill during lunch recess or other		

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		<u>DRI</u>	<u>LL TYPE</u>	<u>NUMBER</u>
Building/Bus:	Pinewood Elementary		FIRE	OF 5
			TORNADO	OF 2
School Year	2015/16	_ 🗵	LOCKDOWN	3 OF 3
	,		BUS EVACUATION	
Date of Drill:	4/20/2016			
Time of Day	3:00 AM M	1	Total Participants:	341
	d to Evacuate/Shelter/Secure (minut		······································	
	The drill, was smooth, but slow. At			
	students working their way into the r			_
	heir attentiveness and cooperation m		•	
	doors where open. These doors must			• •
	o the entire interior of the building.			
Remarks: <u>c</u>	our building and feel the lack of door	***************************************		
			eness of the occurrence o	
Improvements	s Needed for Next Drill: doors.	n. The	e constant closing of the	gym/iunchroom
mprovements	doors.	······································		
Name of Perso	on Conducting Drill: Leo Ko	ondziol	ka	****
Title of Person	n Conducting Drill: Princip	al		
Signature of P	Person Conducting Drill:		x 1 /2) ·
Drill Coordina	ated With:		X X	
E	Emergency Management Coordinato	r		>
S	Sgt. Brendon Brosnan (586) 574-485 OR	;3	bbrosnan@warrenpd.o	rg
⊠ P	Police OR Fire: Name	e/Title:	Officer Tom Gurecki	

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Building/Bus:	Pinewood Elementary	$-\boxtimes$	FIRE	5 OF 5
			TORNADO	OF 2
School Year	2015/16		LOCKDOWN	OF 3
			BUS EVACUATION	
Date of Drill:	5/18/2016			
Time of Day		M	Total Participants:	342
Time Required	to Evacuate/Shelter/Secure (minu	utes):	3 minutes and 34 seconds	S
Remarks: <u>W</u>	e improved on our previous time,	in spite	of the fact we were in sp	pecials.
Improvements l	Needed for Next Drill: None	······································		
Name of Persor	Conducting Drill: Leo K	Condziol	ka	
Title of Person	Conducting Drill: Princ	ipal	<u> </u>	
Signature of Pe	rson Conducting Drill:		DIF	
Drill Coordinat	ed With:	,		
☐ En	nergency Management Coordinat	or	V	
Sg	t. Brendon Brosnan (586) 574-4	853	bbrosnan@warrenpd.o	rø
	OR			
□ P ₀	olice OR 🗌 Fire: Nar	ne/Title:		
	Limit =		***	1 1.21
	of Michigan law requires a minimum of			
	of the fire drills are to be held in the fall mado drill must be held during the mon			व्याः
	ckdown drill by December 1; and at lea			
	ill during lunch, recess or other	or one are	a January 1	
J UI	ranging revelop of outer			

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