



# Warren Woods Public Schools SAFETY DRILLS

	<u>DRILL TYPE</u>	<u>NUMBER</u>
Building/Bus: <u>Briarwood Elementary</u>	<input type="checkbox"/> FIRE	_____ OF 5
School Year: <u>2021/2022</u>	<input type="checkbox"/> TORNADO	_____ OF 2
Date of Drill: <u>11/18/2021</u>	<input checked="" type="checkbox"/> LOCKDOWN	<u>2</u> OF 3
Time of Day: <u>11:30</u> <input checked="" type="checkbox"/> AM <input type="checkbox"/> PM	<input type="checkbox"/> BUS EVACUATION	
	Total Participants:	<u>295</u>

Time Required to Evacuate/Shelter/Secure

(minutes): 3 Minutes

Remarks: Took 2 Minutes to secure lunch room. Classroom doors open in 4,5<sup>th</sup> grade, (students at lunch) Computer lab open – not students in either lab.

Improvements Needed for Next Drill: \_\_\_\_\_

Name of Person Conducting Drill: Chris Walter

Title of Person Conducting Drill: Principal

Signature of Person Conducting Drill: *Chris Walter*

Drill Coordinated With: Stacie Sward Assistant

Emergency Management Coordinator

Sgt. Kevin Borycz (586) 574-4853 kborycz@warrenpd.org

OR

Police

OR  Fire: Name/Title: \_\_\_\_\_

- State of Michigan law requires a minimum of 5 fire drills, 2 tornado drills and 3 lockdown drills.
- Three of the fire drills are to be held in the fall and two during the remainder of the year.
- One tornado drill must be held during the month of March
- One lockdown drill by December 1; and at least one after January 1
- One drill during lunch, recess or other
- Teachers are reminded to remove attendance books when vacating building.
- When each Safety Drill is finished, send completed forms to Matthew Dishman – Facilities and Transportation and Jackie Miracle - Educational Service Center, within five days of completing drill. Maintain a copy for your records.