





| Building/Bus:                               | ADULT ED   |                                    |                | <u>L TYPE</u><br>FIRE           | NUMB<br>1                               | <u>ER</u><br>O <b>F</b> 5                 |
|---|--|------------------------------------|----------------|---------------------------------|---|---|
| School Year                                 | 2016/17  |                                    |                | TORNADO LOCKDOWN BUS EVACUATION |   | OF 2<br>OF 3                              |
| Date of Drill:                              | 9/14/16  |                                    |                |                                 |   |   |
| Time of Day                                 |  | □ РМ                               |                | Total Participants:             |   | 20  |
| Time Required (minutes):                    | to Evacuate/Shelter/Secur  | e                                  | 4 N            | MINUTES                         |   |   |
| Remarks:                                    |  |                                    |                |                                 |   |   |
| Improvements N                              | Needed for Next Drill:   |                                    |                |                                 |   |   |
| Name of Person                              | Conducting Drill:  | KRISTEN 2                          | ALL            | EN                              |   |   |
| Title of Person (                           | Conducting Drill:  | ADULT ED                           | D CC           | ORDINATOR                       |   |   |
| Signature of Per<br>Drill Coordinated       | rson Conducting Drill:  1 With:  | Kae                                | l              |                                 | *************************************** | P. C. |
| ☐ Em  | nergency Management Co   | ordinator                          |                |                                 |   |   |
| Sgt<br>Pol                                  | OR   | ) 574-4853                         |                | kborycz@warrenpd.org            | Ş                                       |   |
|   | OR  Fire:  | Name/Tit                           | tle:           |                                 |   |   |
| <ul><li>Three of</li><li>One torn</li></ul> | Michigan law requires a minim<br>the fire drills are to be held in<br>ado drill must be held during the<br>down drill by December 1; and | the fall and two<br>ne month of Ma | o duri<br>arch | ng the remainder of the year    |   |   |
| one room                                    | zzmannoj becember 1, and   | actedations an                     | 301            | naury r                         |   |   |

- One drill during lunch, recess or other
  Teachers are reminded to remove attendance books when vacating building.
- When each Safety Drill is finished, send completed forms to Joann Anderson Pupil Accounting, Matthew
  Dishman Facilities and Transportation and Jackie Miracle Educational Service Center, within five days of
  completing drill. Maintain a copy for your records.







| Building/Bus: School Year Date of Drill: | ASC - Adult Ed 2016/17 9-22-16   |                        | DRII    | L TYPE FIRE TORNADO LOCKDOWN BUS EVACUATION | NUMBER OF 5 OF 2 1 OF 3 |               |
|--|--|------------------------|---------|---|-------------------------|---------------|
| Time of Day                              | 9:30 × AM  | □ РМ                   |         | Total Participants:                         | 28                      |               |
| Time Required (minutes):  Remarks:       | to Evacuate/Shelter/Secui  | e                      | _6_     |   |                         |               |
| Improvements N                           | Needed for Next Drill:   |                        |         |   |                         |               |
| Name of Person                           | Conducting Drill:  | Kristen Al             | llen    |   |                         | Principle (1) |
| Title of Person (                        | Conducting Drill:  | Adult Ed (             | Coord   | linator                                     |                         |               |
| Signature of Per<br>Drill Coordinated    | son Conducting Drill:  | Ka                     | ll      |   |                         |               |
| ☐ Em                                     | ergency Management Co  | ordinator              |         |   |                         |               |
| Sgt.                                     | OR   | ) 574-4853<br>: Name/T | itle:   | kborycz@warrenpd.org                        | ;                       |               |
| • Three of                               | Michigan law requires a minim<br>the fire drills are to be held in<br>ado drill must be held during th | the fall and tw        | vo duri |   |                         |               |

- One lockdown drill by December 1; and at least one after January 1
- One drill during lunch, recess or other
- Teachers are reminded to remove attendance books when vacating building.
- When each Safety Drill is finished, send completed forms to Joann Anderson Pupil Accounting, Matthew Dishman Facilities and Transportation and Jackie Miracle Educational Service Center, within five days of completing drill. Maintain a copy for your records.







|                  |   | <u>DRI</u> | <u>LL TYPE</u>                   | NUMB!       | <u>ER</u> |
|------------------|---|------------|----------------------------------|-------------|-----------|
| Building/Bus:    | ASC - Adult Ed                                  |            | FIRE                             |             | OF 5      |
|                  |   |            | TORNADO                          | 1           | OF 2      |
| School Year      | 2016/17   |            | LOCKDOWN                         |             | OF 3      |
|                  |   |            | BUS EVACUATION                   |             |           |
| Date of Drill:   | 9/28/16   |            |                                  |             |           |
| Time of Day      |   | 1          | Total Participants:              |             | 26        |
| Time Required    | to Evacuate/Shelter/Secure                      |            |                                  |             |           |
| (minutes):       |   |            | 3                                |             |           |
| Remarks:         |   |            |                                  |             |           |
| Improvements     | Needed for Next Drill:                          | - P        | ntocol                           |             |           |
| Name of Perso    | n Conducting Drill: Krister                     | n Allen    |                                  |             |           |
| Title of Person  | Conducting Drill: Adult                         | Ed Coc     | ordinator                        |             |           |
| Signature of Pe  | erson Conducting Drill: 🐪 🙏                     | al         | la                               |             |           |
| Drill Coordinate |   |            |                                  |             |           |
| Е                | mergency Management Coordinat                   | or         |                                  |             |           |
| S                | gt. Kevin Borycz (586) 574-48                   | 53         | kborycz@warrenpd.o               | rg          |           |
|                  | OR  |            |                                  |             |           |
| P                | olice   |            |                                  |             |           |
|                  | OR  | ne/Title   | <b>:</b>                         |             |           |
| • State of       | of Michigan law requires a minimum of 5         | fire dril  | ls, 2 tornado drills and 3 locko | down drills |           |
| • Three          | of the fire drills are to be held in the fall a | nd two     | during the remainder of the ye   | ear.        |           |
| • One to         | ornado drill must be held during the month      | ı of Mar   | ch                               |             |           |
| • One lo         | ockdown drill by December 1; and at least       | one afte   | er January 1                     |             |           |
| • One d          | rill during lunch, recess or other              |            |                                  |             |           |
| • Teach          | ers are reminded to remove attendance bo        | oks whe    | en vacating building.            |             |           |

When each Safety Drill is finished, send completed forms to Joann Anderson - Pupil Accounting, Matthew Dishman - Facilities and Transportation and Jackie Miracle - Educational Service Center, within five days of

completing drill. Maintain a copy for your records.







| Building/Bus: ADULT ED  School Year 2016/17  | DRILL TYPE  FIRE TORNADO LOCKDOWN BUS EVACUATION | NUMBER  2 OF 5 OF 2 OF 3 |
|--|--|--------------------------|
| Date of Drill: 10/13/16  |  |                          |
| Time of Day 2:30 AM P  | M Total Participants:                            | 62                       |
| Time Required to Evacuate/Shelter/Secure (minutes):  Remarks:  | 2 MINUTES  |                          |
| Improvements Needed for Next Drill:  |  |                          |
| ·  | TEN ALLEN  |                          |
| Title of Person Conducting Drill: ADU  | LT ED COORDINATOR                                |                          |
| Signature of Person Conducting Drill: Prill Coordinated With:  | all  |                          |
| Emergency Management Coordinate  | тог  |                          |
| Sgt. Kevin Borycz (586) 574-4<br>OR  | 853 kborycz@warrenpd.or                          | rg                       |
| Police   | (CC: )   |                          |
| OR Fire: Nar   |  | 1                        |
| <ul> <li>State of Michigan law requires a minimum of 5</li> <li>Three of the fire drills are to be held in the fall a</li> </ul> |  |                          |
| One tornado drill must be held during the month  | •  | at.                      |
| One lockdown drill by December 1: and at least   |  |                          |
| One drill during lunch recess or other   | •  |                          |

- Teachers are reminded to remove attendance books when vacating building.

   When each Safety Drill is finished, send completed forms to learn Anderso.
- When each Safety Drill is finished, send completed forms to Joann Anderson Pupil Accounting, Matthew
  Dishman Facilities and Transportation and Jackie Miracle Educational Service Center, within five days of
  completing drill. Maintain a copy for your records.







|                   |                                      |           | <u>DRII</u> | LTYPE                                 | <u>NUMB</u> | <u>ER</u>                               |
|-------------------|--------------------------------------|-----------|-------------|---------------------------------------|-------------|---|
| Building/Bus:     | ASC - Adult Ed                       |           | $\boxtimes$ | FIRE                                  | 3           | OF 5                                    |
|                   |                                      |           |             | TORNADO                               |             | OF 2                                    |
| School Year       | 2016/17                              |           |             | LOCKDOWN                              |             | OF 3                                    |
|                   |                                      |           |             | BUS EVACUATION                        |             |   |
| Date of Drill:    | 11/3/16                              |           |             |                                       |             |   |
| Time of Day       | 2:30 AM                              | ⊠ PM      |             | Total Participants:                   | <u></u>     | 62                                      |
| Time Required     | to Evacuate/Shelter/Secure           | 1         |             |                                       |             |   |
| (minutes):        |                                      | •         | 1.0         | 06 minutes                            |             |   |
| D. t              |                                      |           |             | ,                                     |             |   |
| Remarks:          |                                      |           |             | · · · · · · · · · · · · · · · · · · · |             | *************************************** |
| Improvements N    | Needed for Next Drill:               |           |             |                                       |             |   |
| Name of Person    | Conducting Drill:                    | Kristen A | Hen         |                                       |             |   |
| Title of Person ( | Conducting Drill:                    | Adult Ed  | Coord       | linator                               |             |   |
| Signature of Per  | son Conducting Drill:                | X a       | l           |                                       |             |   |
| Drill Coordinated | <u> </u>                             |           |             |                                       |             |   |
| ☐ Em              | ergency Management Coc               | rdinator  |             |                                       |             |   |
|                   |                                      |           |             |                                       |             |   |
| Sgt               | . Kevin Borycz (586)<br>OR           | 574-4853  |             | kborycz@warrenpd.org                  |             |   |
| Pol               |                                      |           |             |                                       |             |   |
|                   | OR Fire:                             | Name/T    | itle•       |                                       |             |   |
| ► State of N      | Michigan law requires a minimu       |           |             | tomado drills and 3 lockdox           | vn drille   |   |
|                   | the fire drills are to be held in th |           |             |                                       |             |   |
|                   | ado drill must be held during the    |           |             | ing the remainder of the year.        | •           |   |
|                   | down drill by December 1; and        |           |             | anuary i                              |             |   |
|                   | during lunch recess or other         |           |             | *                                     |             |   |

- One drill during lunch, recess or other
- Teachers are reminded to remove attendance books when vacating building.
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|                               |                                    |                                       | DRI            | LL TYPE                      | <u>NUMB</u> | <u>ER</u>  |
|-------------------------------|------------------------------------|---------------------------------------|----------------|------------------------------|-------------|------------|
| Building/Bus:                 | ASC - Adult Ed                     |                                       |                | FIRE                         |             | OF5        |
|                               |                                    |                                       |                | TORNADO                      |             | OF2        |
| School Year                   | 2016/17                            |                                       | $\boxtimes$    | LOCKDOWN                     | 2           | OF3        |
|                               |                                    |                                       |                | BUS EVACUATION               |             |            |
| Date of Drill:                | 11-16-16                           |                                       |                |                              |             |            |
| Time of Day                   | 3:00 AM                            | ⊠ PM                                  |                | Total Participants:          |             | 61         |
| Time Required (               | to Evacuate/Shelter/Secu           | re                                    |                |                              |             |            |
| (minutes):                    | o Dynounie, Shorier, Seen.         |                                       | 6              |                              |             |            |
|                               |                                    |                                       |                |                              |             |            |
| Remarks:                      |                                    |                                       |                |                              | ····        |            |
| Improvements N                | leeded for Next Drill:             | · · · · · · · · · · · · · · · · · · · | •              |                              | - BOM       |            |
| Name of Person                | Conducting Drill:                  | Kristen A                             | llen           |                              |             | 11 - Marie |
| Title of Person C             | Conducting Drill:                  | Adult Ed                              | Coord          | linator                      | 228.1       |            |
| Signature of Pers             | son Conducting Drill:              | 41                                    | 71             | l_                           |             |            |
| Drill Coordinated             |                                    |                                       |                |                              |             |            |
| Emo                           | ergency Management Co              | ordinator                             |                |                              |             |            |
| Sgt.                          | Kevin Borycz (586<br>OR            | ) 574-4853                            |                | kborycz@warrenpd.org         |             |            |
| Poli                          | ce                                 |                                       |                |                              |             |            |
|                               | OR  Fire:                          | Name/T                                | itle:          |                              |             |            |
| • State of N                  | lichigan law requires a minim      | um of 5 fire d                        | -<br>Irills, 2 | tornado drills and 3 lockdow | n drills.   |            |
|                               | he fire drills are to be held in t |                                       |                |                              |             |            |
|                               | do drill must be held during th    |                                       |                | -                            |             |            |
| <ul> <li>One lockd</li> </ul> | own drill by December 1; and       | at least one a                        | after Ja       | nuary I                      |             |            |
| • One drill o                 | luring lunch, recess or other      |                                       |                |                              |             |            |

- Teachers are reminded to remove attendance books when vacating building.
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|                             |                                      | DRII   | LL TYPE                        | <u>NUMBER</u> |
|-----------------------------|--------------------------------------|--|--------------------------------|---------------|
| Building/Bus:               | ASC - Adult Ed                       | and the state of t | FIRE                           | OF 5          |
|                             |                                      |  | TORNADO                        | 2 OF 2        |
| School Year                 | 2016/17                              |  | LOCKDOWN                       | OF 3          |
|                             |                                      |  | BUS EVACUATION                 |               |
| Date of Drill:              | 03/08/17                             |  |                                |               |
| Time of Day                 | 02:46 × AM                           | ⊠ PM   | Total Participants:            | 47            |
| Time Required               | to Evacuate/Shelter/Secur            | e  |                                |               |
| (minutes):                  |                                      | 4  |                                |               |
| Remarks:                    |                                      |  |                                |               |
| Improvements                | Needed for Next Drill:               |  |                                |               |
| Name of Perso               | n Conducting Drill:                  | Justin Michala   | ık                             |               |
| Title of Person             | Conducting Drill:                    | Assistant Supe   | erintendent                    |               |
| Signature of Pe             | erson Conducting Drill:              | Just   | OMNU                           |               |
| Drill Coordinate            | ed With:                             | 7  |                                |               |
| Е                           | mergency Management Co               | ordinator  |                                |               |
| S                           | gt. Kevin Borycz (586                | 5) 574-4853  | kborycz@warrenpd.or            | rg            |
| •                           | OR                                   |  | -                              |               |
| P                           | olice                                |  |                                |               |
|                             | OR Fire                              | : Name/Title:  |                                |               |
| <ul> <li>State o</li> </ul> | f Michigan law requires a minin      | num of 5 fire drills   | , 2 tornado drills and 3 lockd | own drills.   |
| • Three                     | of the fire drills are to be held in | the fall and two di  | uring the remainder of the ye  | ar.           |
| • One to                    | rnado drill must be held during t    | the month of Marc  | h                              |               |
| • One lo                    | ckdown drill by December 1; an       | id at least one after  | January 1                      |               |

- One drill during lunch, recess or other
   Teachers are reminded to remove attendance books when vacating building.
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|                   |   |   | DRII        | LL TYPE                       | NUMB!     | <u>ER</u> |
|-------------------|---|---|-------------|-------------------------------|-----------|-----------|
| Building/Bus:     | ASC - Adult Ed  |   | $\boxtimes$ | FIRE                          | 4         | OF 5      |
|                   |   |   |             | TORNADO                       |           | OF 2      |
| School Year       | 2016/17   | ·                                       |             | LOCKDOWN                      |           | OF 3      |
|                   |   |   |             | BUS EVACUATION                |           |           |
| Date of Drill:    | 04/10/17  |   |             |                               |           |           |
| Time of Day       | 10:00 × AM  | □ РМ                                    |             | Total Participants:           |           | 28        |
| Time Required t   | o Evacuate/Shelter/Secu   | re                                      |             |                               |           |           |
| (minutes):        |   |   | 30          | seconds                       |           |           |
| Remarks:          |   |   |             |                               |           |           |
| Improvements N    | eeded for Next Drill:   | ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,, |             |                               |           |           |
| Name of Person    | Conducting Drill:   | Kristen Al                              | llen        |                               |           |           |
| Title of Person C | Conducting Drill:   | Adult Ed (                              | Coord       | inator                        |           |           |
| Signature of Pers | on Conducting Drill:  | Ka                                      | el          | ~                             |           |           |
| Drill Coordinated | With:   |   |             |                               |           |           |
| ☐ Eme             | ergency Management Co   | ordinator                               |             |                               |           |           |
| Sgt.              | Kevin Borycz (586)<br>OR  | ) 574-4853                              |             | kborycz@warrenpd.org          |           |           |
| Poli              |   |   |             |                               |           |           |
|                   | OR  | Name/Ti                                 | itle•       |                               |           |           |
| • State of M      |   |   | -           | to-made deille. 121 t.        | 1 -1-     |           |
|                   | lichigan law requires a minim<br>ne fire drills are to be held in t |   |             |                               | n drills. |           |
|                   | do drill must be held during th                                     |   |             | ig the remainder of the year. |           |           |
|                   | own drill by December 1; and  |   |             | ayamı 1                       |           |           |
|                   | luring lunch, recess or other                                       | at loast one a                          | riei 1di    | iuaiy i                       |           |           |

- Teachers are reminded to remove attendance books when vacating building.
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   Dishman Facilities and Transportation and Jackie Miracle Educational Service Center, within five days of completing drill. Maintain a copy for your records.







|                              |                                   |                | <u>DRI</u>  | <u>LL TYPE</u>                 | <u>NUMB</u>   | <u>ER</u>    |
|------------------------------|-----------------------------------|----------------|-------------|--------------------------------|---|--------------|
| Building/Bus:                | ASC - Adult Ed                    |                | $\boxtimes$ | FIRE                           | 5   | O <b>F</b> 5 |
|                              |                                   |                |             | TORNADO                        |   | O <b>F</b> 2 |
| School Year                  | 2016/17                           |                |             | LOCKDOWN                       |   | O <b>F</b> 3 |
|                              |                                   |                |             | BUS EVACUATION                 |   |              |
| Date of Drill:               | 05/17/17                          |                |             |                                |   |              |
| Time of Day                  |                                   | ⊠ PM           |             | Total Participants:            |   | 46           |
| Time Required                | to Evacuate/Shelter/Secu          | ·e             |             |                                |   |              |
| (minutes):                   |                                   |                | 1           | minute 15 seconds              |   |              |
| Remarks:                     |                                   |                |             |                                | deres consequences and a second se |              |
| Improvements 1               | Needed for Next Drill:            |                |             |                                |   |              |
| Name of Person               | Conducting Drill:                 | Kristen A      | Allen       |                                |   |              |
| Title of Person              | Conducting Drill:                 | Adult Ed       | Coor        | dinator                        |   |              |
| Signature of Per             | rson Conducting Drill:            | Ka             | el          |                                |   |              |
| Drill Coordinated            | d With:                           |                |             |                                |   |              |
| En En                        | nergency Management Co            | ordinator      |             |                                |   |              |
| Sgt                          | t. Kevin Borycz (586              | 5) 574-4853    |             | kborycz@warrenpd.org           | 3   |              |
|                              | OR                                |                |             |                                |   |              |
| Po                           | lice                              |                |             |                                |   |              |
|                              | OR  Fire                          | : Name/7       | Title:      |                                |   |              |
| • State of                   | Michigan law requires a minin     | num of 5 fire  | drills,     | 2 tornado drills and 3 lockdo  | wn drills.  |              |
| • Three of                   | the fire drills are to be held in | the fall and t | wo du       | ring the remainder of the year | r.  |              |
| <ul> <li>One torn</li> </ul> | ado drill must be held during t   | he month of l  | March       |                                |   |              |

- One lockdown drill by December 1; and at least one after January 1
- One drill during lunch, recess or other
- Teachers are reminded to remove attendance books when vacating building.
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