

Warren Woods Enterprise High School
28600 Suburban
Warren, Michigan 48088
(586) 439-4407 Fax: (586) 578-9474

What is Enterprise High School?

Enterprise High School is an alternative program that offers a "different" path to high school completion for 16 to 19 year olds. Successful completion of our program will provide the student with a state endorsed high school diploma. Completion will also provide the student the skills necessary to continue his or her education, perform in the workplace, and become an achieving autonomous adult.

Our curriculum is designed to provide the student with marketable skills. In vocational "hands-on" classes such as commercial food service and arts and crafts, as well as all academic classes, the emphasis is placed on communication skills, job skills, and technology.

Who may attend?

The program is designed for anyone 16 to 19 years of age who has a desire to earn a high school diploma. **To apply, complete and sign Enterprise High School enrollment application form.**

Upon acceptance, students must obtain "drop slip" and transcript from previous high school, birth certificate, and copy of immunizations records.

We often have a waiting list. Please apply as early as possible to ensure your future at Enterprise High School.

School Hours of Operation:

Office Hours: 7:00 a.m. to 3:00 p.m. Monday through Friday
Class Hours: 7:30 a.m. to 2:20 p.m. Monday through Friday

School Closing Information:

If for any reason the school must be closed, please listen to the radio or watch for closing information on the television. We will be closed only if the Warren Woods District is closed.

Staff:

George Hamblin, principal
 Lynn Maljak, secretary
 Karen Ziegler, paraprofessional

Teachers:

George Farmer	Sarah Monroe
Ashley Goodwin	Matt Richards
Jason Nostrant	Matt Tanguay
Melissa Majeski	Erika Young

Credits:

For each successful hour of class, a student may earn .25 credit per quarter, typically a total of seven class credits per year. Students are assigned to the classes needed to complete their graduation requirements: Credits are awarded at the end of each quarter.

Report Cards:

Report cards will be issued at the end of quarter. Enterprise High School awards the following grades:

<i>A</i>	<i>Excellent Achievement</i>
<i>B</i>	<i>Commendable Achievement</i>
<i>C</i>	<i>Average Achievement</i>
<i>D</i>	<i>Poor Achievement</i>
<i>NC</i>	<i>No Credit Awarded</i>
<i>I</i>	<i>Incomplete - must be completed within allowable time</i> <i>Requires prior arrangement with staff</i>
<i>CR</i>	<i>Credit Issued</i>

Graduation Requirements**Class of 2011 and beyond:**

4.0	English	3.0	Social Studies (US & world history)
4.0	Mathematics (Algebra 1&2, Geometry)		(.5 Civics, Econ & Geography)
1.0	Health	3.0	Science (Biology, Chemistry or Physics Science Elective)
1.0	Visual, Performing, Applied Arts Online Learning Experience	4.0	Electives

Graduation Requirements (cont.):

To receive a diploma, a student must earn the required number of credits by the end of the spring semester. The graduation ceremony is a privilege earned by those students who have successfully completed all credits for graduation. **No students may participate in the commencement and graduation ceremony until all graduation requirements are successfully met.** All fines and fees owed to EHS or any previous school must be paid in full in order to participate in the graduation ceremony.

Nondiscrimination Policy:

In compliance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, and the Elliott-Larsen Civil Rights Act of 1977, it is the policy of the Warren Woods School District that no person shall, on the basis of race, color, religion, national origin or ancestry, gender/sex, age, disability, height, weight, or marital status be excluded from participation in, be denied the benefits of, or be subjected to discrimination during any program or activity or in employment. For information, contact (586) 439-4401.

Inquiries related to discrimination on the basis of disability should be directed to Justin Michalak, 504 Coordinator, 12900 Frazho Rd., Warren, MI 48089. (586) 439-4464

Direct all other inquiries related to any other discrimination to: Ms. Grace Stafford, Asst. Superintendent, 12900 Frazho Rd., Warren, MI 48089. (586) 439-4457

Enterprise Class Opportunities:

Along with the academic classes that each student will be required to take, the requirement for vocational and elective credit can be satisfied by the Enterprise classes: Art/Visual Communication and Commercial Foods. The Enterprise classes offer students a unique opportunity to try their hand in these areas.

Service Learning Opportunities:

It is the practice of Enterprise High School to provide students opportunities to volunteer for service learning. At times, students will remain in the building or be transported, accompanied by staff, to a site outside of school.

Credit Review:

Students who have not met the objectives for credit in one or more classes in the first or third quarter may apply for a Credit Review with one or more teachers. The student and teacher will together complete a written plan of work with specific deadlines to be completed by the student. If the student successfully meets the requirements of the designated plan, credit may be awarded at a later date. Credit review will only be allowed after first and third quarter.

Conferences/Parental Involvement:

The staff of EHS believes communication between the home and school is critical. Enterprise High School offers an Open House in the fall and encourages parents to attend parent/teacher conferences, and parent-teacher contact at any time. **Please try to make these events a priority.**

Contacting EHS:

Please contact the school, for any reason, concerning your student. The school office can be reached during school hours at (586) 439-4407. The staff of EHS encourages your input regarding your student and appreciates the support you provide your student.

It is very important that each parent contact the school with an emergency telephone number and an alternative contact person in case of emergency

*****Enterprise High School will not be responsible for lost or stolen property.*****

EHS CODE OF CONDUCT

Expected Behaviors

Each student shall be expected to:

- abide by national, State, and local laws as well as the rules of the school;
- respect the civil rights of others;
- act courteously to adults and fellow students;
- be prompt to school and attentive in class;
- work cooperatively with others when involved in accomplishing a common goal, regardless of the other's ability, gender, race, religion, height, weight, disability, or ethnic background;
- complete assigned tasks on time and as directed;
- help maintain a school environment that is safe, friendly, and productive;
- act at all times in a manner that reflects pride in self, family and in the school

NOTE: Repeated infractions of our code of conduct may result in a Behavior Plan or possible drop from program.

1) Attendance Policy

Good attendance is necessary for success in school and in the work world! Appointments must be made for days when classes are not scheduled. In the event a student is unable to attend class due to sickness, or unavoidable circumstances:

- The student or parent must contact the school, no later than 11 a.m. on the day of absence.
- Two types of absences are Excused and Unexcused. For reasons not expressly identified as "excused absences" are considered "unexcused absences" and are considered chargeable.
- Absences will only be excused for the following reasons: subpoena, documented illness, family funerals, pre-arranged absences or school imposed suspensions. **A note from the parents, doctor, court or other authority must be turned into the office on the student's return to class.** The office may confirm all absences.
- To obtain the optimal learning experience, students should limit the number of absences. All academic work missed must be made up upon student's return to school.
- **Students who acquire more than six absences must meet with the principal, staff, and parents/guardians to discuss reasons for absences and plans on future progress.**
- A student arriving late to school must sign in at the main office to avoid being marked absent for the day, then go directly to class.
- Leaving school before dismissal: Any time a student must leave school prior to dismissal for an appointment, illness or even suspension he/she must sign-out in the office, enter the date and time and reason for leaving in the sign-out book located in the front office. If the student plans to return to school the same day following an appointment, he/she must bring a note from the doctor, court, etc. The school may verify your appointment as necessary. Students under the age of 18 must have parental permission to sign out. Absences will be charged for all time missed. All parents will be notified of a student's sign out.

2) Skipping

Any time a student has not followed the attendance/sign-out procedures, he/she will be considered SKIPPING. *The consequences of skipping are as follows: parental phone call, loss of the opportunity to make up missed work, and possible loss of credit.*

*******Work missed when skipping cannot be made up!*******

*Consequences for skipping: 1st offense – parental contact and permanent absence
2nd offense – possible one-day suspension, behavior plan, and parental conference
3rd offense - possible drop from program*

3) Closed Campus

Enterprise High School is a closed campus. To ensure safety and provide a secure learning environment, the following must be adhered to at Enterprise:

- Once students arrive in the morning, they do not leave until dismissal without "signing out" in the principal's office. Students under 18 need parents' permission, obtained by calling parents from the office, prior to leaving school grounds.
- **No student is allowed to leave the building without signing out in the office. Failure to sign out is considered a skip - see skipping consequences (#2). Once you have left the building, you may not return without permission from the office.**
- NO VISITORS allowed without prior permission from the principal.
- Students may not have anything delivered to school.
- The parking lot is off limits to students between arrival and dismissal. **Students are not allowed to remain in their cars during school hours.** A student must obtain permission from a staff member to go to the parking lot during school hours, including lunch break.

*Consequences: 1st offense - verbal warning
2nd offense - parental conference
3rd offense - possible drop from program*

4) Electronic Communication Devices

- Electronic communication devices **must be turned off and worn out of sight**, preferably in a pocket or purse. It is not to be taken out in class, nor can it make any sound that may disrupt class. If any staff member considers it a problem, the device will be confiscated.
- **The use of cellular phones is forbidden during class time, as it is disruptive to the learning environment.**

*Consequences: 1st offense – confiscation and pick up at end of school day
2nd offense – confiscation and parent must pick it up
3rd offense – suspension or behavior plan
Teachers may use their discretion regarding consequences*

- **School is an area of “perceived privacy”. Therefore, the taking of still pictures or video with any device, without consent, is prohibited.**

5) Musical devices

The use of Ipods, MP3s, and headphones are confined to the classroom/cafeteria based on staff discretion. Due to safety concerns these devices may be prohibited in Enterprise classes. All other devices, such as hand held video games are prohibited.

*Consequences: 1st offense - confiscation
2nd offense - One day suspension
3rd offense - possible drop from program*

6) Technology

The Warren Woods Public Schools Acceptable Use Policy for Internet access and safety will be enforced based on the guidelines outlined in the WWPS Technology Plan. The plan may be reviewed at the district web site.

7) Tobacco

Smoking or other use of tobacco is not allowed in school, or on school property, or during school-sponsored activities at any time. **This includes the restrooms and parking lot.** *Students caught smoking on school property may be fined \$50.00 by the Warren Police Department.* Tobacco products and accessories must be out of sight while in the school building. Any tobacco found on school grounds will be destroyed and considered an offense.

*Consequences: 1st offense - One day suspension
2nd offense - 3 day suspension and parent conference
3rd offense - possible drop from program*

8) Lunch

- The Warren Woods Public Schools will provide lunch for a minimal amount, or students may bring a bag lunch. Refrigeration will be provided.
- **NO FOOD or BEVERAGES are allowed in the hallways or any classroom.**
- **NO FOOD or OTHER STUDENT ITEMS MAY BE DELIVERED TO THE SCHOOL.**
- **NO PASSES DURING LUNCH.**

Consequences: possible suspension and/or drop from program

9) Disrespectful Behavior

Any behavior or evidence of behavior that harasses, teases, ridicules, embarrasses, threatens or intimidates any other person or group of people **will not be tolerated at any time. This includes, but not limited to** race, sex, physical appearance, creed or sexual preference.

Consequences: possible drop from program, parental conference, and/or behavior plan

10) Gang Activity

The wearing of gang "colors", symbols or other paraphernalia including writings, hand signs, signs, and graffiti is not allowed in school, on personal property or school property. Headgear considered being "gang attire" is not to be worn in school during the school day.

Consequences: 1st offense - verbal warning

2nd offense - possible drop from program

11) Dress Code

- **All clothing must be in good taste and not disruptive to the educational environment.** Clothing that is not acceptable includes pieces that reveal excessive skin, such as exposure of front or rear cleavage. Shorts and skirts length must be long enough to reach the fingertip with a full arm extension. No bare midriffs. The bottom of the shirt must touch the top of the pants or skirts, with no visible gap. Do not wear clothing that contains inappropriate language or illustrations, these include profanity, advertisement of tobacco, alcohol or illegal substances, as well as sexually explicit or violent themes. You will be asked to change inappropriate clothing.
- Clothing, including footwear, must be appropriate for the student to function in all areas of the school.
- For student safety, the wearing of sunglasses is not permitted while in school.

Please note: Hoods on hooded sweatshirts must remain down.

*Consequences: 1st offense - change and/or cover inappropriate clothing
2nd offense - possible drop from program*

12) Driving

No careless or reckless driving in the parking lot, or during your approach or departure from school in the neighborhood. Also, no loud or offensive music is to be played. Besides school consequences, **The Warren Police will ticket offenders \$250 to \$500+, up to seven points.**

*Consequences: 1st offense - verbal warning
2nd offense-loss of privilege to park in school lot
3rd offense-- contact Warren Police and/or possible drop from program*

13) Fighting

Any student that participates, incites or is involved in any fight or physical confrontation with another student or teacher, while on any school property or at any school sponsored event, will be ticketed by the City of Warren, \$100 plus costs, and face immediate suspension or expulsion from Enterprise High School. The police do not need to witness the fight for a ticket to be issued.

14) Spitting

Spitting will not be tolerated at Enterprise High School. Spitting is prohibited by city ordinance. Spitting at someone is a physical assault and is considered fighting (see #13).

*Consequences: 1st offense – verbal warning
2nd offense - contact Warren Police
3rd offense - possible drop from program*

15) Progress and Behavior

- Any student who does not maintain a positive level of progress may be removed from school.
- **Any student who is highly disruptive may be removed from class and/or program.**

- **INSUBORDINATION AND FAILURE TO COOPERATE WILL NOT BE TOLERATED**

16) Illegal Behavior

Any other behavior that is illegal, in any way infringes on the rights of others, endangers others, or compromises the educational environment of the school, including but not limited to the following: vandalism, cheating, theft, drugs, drug paraphernalia and alcohol use, possession and sales of any controlled substance, gambling, extortion, and/or possession of a weapon, **WILL NOT BE TOLERATED.**

The consequences of any violation of these policies will be as determined by staff decision and may be as follows: parent-staff conference, suspension, restitution, loss of the opportunity to earn credit, forfeiture of dividends, and/or expulsion from the program. Where necessary, the authorities will be notified. Consequences will be determined by the severity and frequency of the violation.

I have read the Enterprise High School Code of Conduct and am aware of the consequences that will be enforced by the staff should I choose to participate in any activity that warrants corrective action.

Print Student Name *Student Signature* *Date*

Parent Name *Parent Signature* *Date*

**Warren Woods Enterprise High School
Individualized Behavior Plan**

Student:

Date:

Behaviors of Concern:

See attached.

Behavioral Support:

_____ is to discuss any difficulties he/she may be experiencing with an administrator, counselor or any school personnel of his/her choosing. Assistance from outside of the school can be arranged. If _____ behavior does not improve, additional interventions may be strongly recommended.

Student Responsibilities:

_____ will refrain from engaging in the behaviors listed on attached page and from **any** other behaviors that result in disciplinary action. These behaviors are forbidden in any part of the building, during, before or after school.

Consequences:

**Behavior Plan
Start Date**

**Behavior Plan
Conclusion Date**

Signature

Parent/Guardian Signature

Student

Administrator Signature

School Staff