

Official Michigan Highly Qualified Elementary Teacher Report
Revised September 14, 2007

Full Name (as it appears on Michigan teaching certificate)	Core Academic Subject Area (one form for each subject)	
Place of Employment (District)	Building	Telephone Number

Note: All teachers must hold at least a bachelor's degree and full state certification (and be assigned within the subject and grade level validity of the Michigan certificate).

Check the one option you have completed that demonstrates you are a highly qualified teacher in the core academic content area identified at the top of this page.

Elementary teacher assigned to grades K-5:

Passed a comprehensive elementary content exam.

Completed one or more of the following HOUSSE options:

Have at least three years of teaching experience and have completed, after receiving the Michigan Provisional teaching certificate, a minimum of 18 semester hours in a core academic subject program of study or towards a master's or higher degree that supports the teaching of the core academic subject. (HOUSSE Option 1)

Have at least three years of teaching and completed (in the last five years) an individual professional development plan of 90 clock hours of professional development or 6 semester hours of coursework in the content area. (HOUSSE Option 2)

Demonstrated competence, as outlined in a local performance assessment of my employing district (portfolio or classroom observation). (HOUSSE Option 3)

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I hereby certify that I have successfully met the option, as noted above, of the Michigan definition of highly qualified teacher for the content area stated above and thereby deemed to be a highly qualified teacher as defined in the federal law, ESEA/No Child Left Behind, Section 1119 and Section 9101.

Signature of Teacher	Date
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MISREPRESENTATION OR FALSIFICATION OF INFORMATION MAY RESULT IN SUSPENSION OR REVOCATION OF THE TEACHING CERTIFICATE.

Please submit this form to your local district, ISD, or PSA superintendent or chief administrator before September 1, 2007, or upon demonstrating competence before being assigned to a new core academic area.

Mandated by Federal No Child Left Behind Act

Districts are responsible for placing a copy of this form in the teacher's personnel file and providing the teacher with a copy of the completed form for the individual's records.