SKANSKA

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Project No. 313120

MEETING NOTES

PROJECT:	Warren Woods 2004 Bond	MEETING TYPE:	PR
OWNER:	Warren Woods Public Schools	MEETING NO:	151
ARCHITECT/ ENGINEER:	Wakely Associates	DATE OF MEETING:	02/04/09
		DATE OF MINUTES:	02/10/09

PRESENT:	Neil Cassabon	Warren Woods Public Schools
	Jamie Stottlemyer	Warren Woods Public Schools
	Theresa McGuire	Warren Woods Public Schools
	Ron Syme	Wakely Associates
	Miea Loiselle	Skanska USA Building Inc.

MEETING TYPE: PR = Project Review PC = Preconstruction JC = Job Coordination SP = Special
NOTE: Item numbers prefixed by Meeting Number when item was first noted.

It is the intention of these minutes to be as accurate as possible. We would appreciate their early review. Please notify us of any inaccuracies or omissions and corrected minutes will be issued. If no comments are received, their accuracies will be assumed.

GENERAL ITEMS:

None

WESTWOOD ELEMENTARY:

150.1 Three (3) classrooms flooded because the VAV in Room 25 linkage was too short and the dampers were open so the coils froze over Christmas break. **Check into start up and commissioning reports.**

151.1 There are multiple roof leaks in the Media Center in the southwest corner of the building. Skanska is to contact Royal Roofing.

MIDDLE SCHOOL:

149.1 ASI has requested a Change Order for the asphalt price increase from when they bid the job in 2006 to the summer of 2008 since the schedule was extended longer than expected. WWPS to contact their lawyers to see if this is permissible. **WWPS will not pay for the asphalt price increase.**

Technology Items:

142.3 WWPS noted the electrical contractor removed the monitor speakers from the dressing rooms thinking they were p.a. speakers. Skanska will have the electrical contractor replace the speakers. WWPS / IDS will advise on the type of speakers required. Skanska has received the speaker selection from IDS. Skanska to have Higginbottom sign off. **Higginbottom will check when he comes back from Montana mid February.**

WOODS - TOWER HIGH SCHOOL PHASE II:

143.2 WWPS has been receiving complaints that the Wenger panels are not correctly installed in the band and chorus rooms. Skanska had Wenger on site on September 18, 2008 and they corrected the vibration issues with the panels. The room is still too loud; WWPS will investigate and get proposals to have a sound consultant to review the room and design a solution. This issue is on hold awaiting acoustical sound professional. 9:00 am testing on 12/23/08. WWPS is waiting on the report from Acoustics by Design. **WWPS is to obtain the report next Tuesday.**

145.6 WWPS and Skanska will review the FRP doors to determine which ones are damaged and need to be repaired. Skanska is getting WWPS the hardware consultant information today.

148.2 One table in Science Room had a chipped epoxy top and needs to be filled; this is a warranty issue. Need to call and get replaced. **Call warranty company.**

149.4 The Band and Choral Rooms are very cold. RCP's are not keeping the rooms warm. Wakely to provide a design to add electric reheat coils on the VAV boxes. Wakely is still working on a design. The design has to be submitted to the State for approval and issued as a Bulletin to Skanska. WWPS has agreed to pay overtime and quick shipping fees to get this work completed by 1/30/09. **Balancer was out on 2/4/09, still need the results from Delta.**

150.3 The Tnemec paint in the pool has started peeling. When first noticed the beginning of January, it was noticed around the (4) existing relief vents in the ceiling. When visiting the site with the Tnemec rep on 1/12/09, additional areas were noted on the ceiling and on the wall by the upper balcony. Tnemec took samples for testing and will have the report back to Skanska within 3 weeks. **The report came back stating insufficient prep on the existing surfaces. Skanska has sent a letter to Skylite requesting a solution.**

152.2 The tower ropes are to be installed on 2/17/09 between 6:00am – 2:30pm.

152.3 The diving board closest to the spectator stand needs to be set for the Maxiflex B board. The other board is to be set for the Duraflex board.

ENTERPRISE HIGH SCHOOL:

149.5 Water is flowing from the park and onto the front parking lot and freezing. There is speculation that the sidewalk was not "crested" and that the berm was not built to prevent this issue. Testing to be done to determine if the sidewalk and berm were installed as designed. Giffels checked the design two weeks ago but have not provided an answer. **ASI is to address the low spot in the parking lot.**

Technology Items: N/A

MAINTENANCE GARAGE PROJECTS:

Salt Storage Shed:

None

HAWTHORN CENTER PHASE II:

144.18 The screen wall on the east side of the transformer area is complete. WWPS would like a double gate to match the style of the dumpster area installed in the remaining portion of the east wall of the transformer area. Skanska to inquire of Reliable Fence about status of the gate. According to Jamie, the gate doesn't match the other side and is already rusting. The black gate should be brown. **This has not been completed as of 2/4/09.**

149.6 The transformer enclosure was supposed to be excavated and backfilled with stone. Skanska to verify if this work was done. **Skanska will contact the contractor to verify the work is done.**

PINEWOOD:

152.5 Four (4) sets of fire doors leading into the Media Center have gaps between the door leafs and are not within code. Check hardware schedule for astragals.

The next project review meeting will be held on **Wednesday, February 25, 2009, at 1:30 PM** at the Warren Woods Public School's Board Office.

ML/rrk

Original: Central File

c via email: All Parties Present
Skanska - Andrea Atherton, Joe Jason