2014-2015 WWPS Non-Negotiables

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| **Purpose:**  The purpose of District-wide Non-Negotiables is to provide clarity throughout the system in order to facilitate the district vision of implementing a professional learning community.  ***District Leadership Team Purpose Statement***  ***(Born on 8.17.11, Created by the Team)***  *The purpose of this team is to collaborate as a learning community to improve student achievement district-wide…MAKE IT HAPPEN…TOGETHER* | **TIGHT** | **LOOSE** |
| Review Purpose statement in all buildings and within all teams, placed on all agendas and notes | x |  |
| Review norms within all teams, revise if necessary. Hold team members accountable. | x |  |
| Establish Teams at the building level . Specials teachers and support staff, if alternating need principal approval and to notify Curriculum Office. |  | x |
| Follow the WWPS District Curriculum (IN CURRICULUM CRAFTER). Clear ESSENTIALS need to be established ALIGNED to the Common Core State Standards. Implementing with fidelity is IMPERATIVE and will be monitored through team agendas, notes, lesson plans, and student assessments.    ACTION ITEMS:  Post Essentials determined by team (Loose)  Five Instructional Skills for 4 instructional weeks  Posted in Black Board for all teams beginning October 1  Items will be posted in BB by designated department leaders during the first week of the month beginning October 1 |  | x |
| Common ESSENTIAL assessments need to be given QUARTERLY (at Secondary) and MONTHLY (at elementary with the exception of Writing that will be done 4 times per year).  NOTE: Giving quarterly assessments is a minimum expectation; however, a team may decide to give more frequent essential assessments if it meets their needs.  Assessments must meet the following criteria:   * Modeled after the State assessment (i.e. MEAP, MME, etc.) * Must be short in length, assessing items found on state assessments * Must be housed in Data Director * Common Assessments must be reviewed by building principals * Must be shared with building principal and Director of Curriculum in Data Director and specifically labeled. * RESULTS from will be shared at DSAT meetings on October 23, November 20, January 15, an March 26   NOTE: Team Leaders requested and agreed on a common Data Protocol Form at the 8/26/14 Leadership Team meeting. The form is available on Black Board and leaders may revise to meet needs of the team.    ACTION ITEMS:  Schedule of Common Assessments Printed on Team Agendas  Evidence of Assessment Data Discussion with Team using common Data Protocol Form  Disaggregated Data by targeted sub groups to monitored in Common Assessment break downs (African American, Students with Disabilities, ELL Students, Bottom 30%, and any other as necessary) | x |  |
| Team notes and agendas must be collected two days after/prior to each meeting, approved by the principal and posted on Black Board | x |  |
| Establish building and team SMART goals | x |  |
| All Early Release Agendas must revolve around the 4 PLC Questions:     1. What do we want kids to know? 2. How will we know they know it? 3. What will we do when they don't know it? 4. What will we do when they do know it? |  | X |

**Non-Negotiable for WWPS Buildings:**

Sustain a culture of professional learning communities in each building by August 2015 as defined by the specifics in the shared vision statement. Principals will present implementation progress at final DSAT meeting and at August BOE meeting . On-going progress will be monitored at all SAT meetings and a collective vision/timeline will be established. Department leaders are expected to present progress at monthly DSAT meetings.