12-13 Non Negotiables

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| **NEXT STEP** | **TIGHT** | **LOOSE** |
| Review Purpose statement in all buildings and within all teams, placed on all agendas and notes | x |  |
| Review norms within all teams, revise if necessary. Hold team members accountable. | x |  |
| Establish Teams at the building level . Specials teachers and support staff, if alternating need principal approval and to notify Curriculum Office. |  | x |
| Follow the WWPS District Curriculum (IN CURRICULUM CRAFTER) . Clear ESSENTIALS need to be established ALIGNED to the Common Core State Standards. Implementing the with fidelity Curriculum is IMPERATIVE and will be monitored through team agendas, notes, lesson plans, and student assessments. | x |  |
| Common ESSENTIAL assessments need to be given QUARTERLY. Assessments must meet the following criteria:   * Modeled after the State assessment (i.e. MEAP, MME, etc.) * Must be short in length, between 10-20 items * Must be housed in Data Director * Common Assessments must be reviewed by building principals * Must be shared with building principal and Director of Curriculum in Data Director and specifically labeled * RESULTS from will be shared at DSAT meetings in November 29, February 21, April 25, and May 23 * NOTE: Giving quarterly assessments is a minimum expectation, however, a team may decide to give more frequent essential assessments if it meets their needs. | x |  |
| Team notes and agendas must be collected two days after/prior to each meeting, approved by the principal and posted on Black Board | x |  |
| Establish building and team SMART goals | x |  |
| All Early Release Agendas must revolve around the 4 PLC Questions:     1. What do we want kids to know? 2. How will we know they know it? 3. What will we do when they don't know it? 4. What will we do when they do know it?     Teams are responsible for creating a plan to specifically address question 3 by October 31. Plans need to include the following:   * Approval from the building administrator is required * No additional staff or funding to be added as a result of the plan * Placement must be fluid and based on common assessment results |  | X |

**Non-Negotiable for WWPS Buildings:**

Sustain a culture of professional learning communities in each building by June 2013 as define by the specific in the shared vision statement. Principals will present implementation progress at final DSAT meeting and at June BOE meeting . On-going progress will be monitored at all SAT meetings and a collective vision/timeline will be established. Department leaders are expected to present progress at monthly DSAT meetings.