Purpose Statement

(Born on 8.17.11) The purpose of this team is to collaborate as a learning community to improve student achievement district wide…MAKE IT HAPPEN.

Team Norms

-Start on time, end on time -Respectfully disagree, determine consensus

-Accountability (goals, progress, updates) -Clear expectations and agenda

-Stay focused on positive and what we CAN do -Celebrate at each meeting (added 3.19.12)

-Be engaged -Share the floor time

Goals

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| ***School*** | ***Math*** | ***Reading*** | ***Science*** | ***Social Studies*** | ***Writing*** |
| All | 5.8 | 2.38 | 7.01 | 5.39 | 3.94 |
| WWMS | 5.89 | 2.5 | 7.44 | 5.84 | 3.39 |
| Westwood | 5.62 | 1.71 | 7.34 | 6.38 | 3.17 |
| Briarwood | 5.76 | 2.0 | 7.77 | 6.26 | 5.17 |
| Pinewood | 5.44 | 2.55 | 7.10 | 6.57 | 5.37 |
| WWT/EHS | 6.24 | 2.94 | 6.11 | 3.93 | 3.60 |

*(Annual Measurable Objective to be at 85% proficient by 2022, Goal reflects percentage increase)*

District Student Achievement Team

*WWT*

Mike Mackenzie, Principal

Eric Martin, English Department Chair

Pat Klayo, Math Department Chair

Jason Dougherty, Social Studies Department Chair

Dan Eberhardt, Science Department Chair

Lisa Tunesi, Special Education Representative

Carlyce Johnson, CTE Representative

Parent Representative

*WWMS*

Jennifer McFarlane, Principal

Michelle Voelker, ELA Chair

Melissa Majeski, Math Department Chair

Stephanie Mahar, Social Studies Department Chair

Todd Bloch, Science Department/WWEA

Parent Representative

*EHS and Adult Education*

George Hamblin, Principal, Enterprise High School

Kristen Allen, Adult and Community Education

*ELEMENTARY*

Trisha Rutledge, Kindergarten, Westwood

Nancy Sulkowski, Grade 1, Briarwood

Megan Bilancia, Grade 2, Westwood

Kathy Hribar, Grade 3, Westwood

Amy Verhaeghe, Grade 4, Pinewood

Kim Juhassz, Grade 5, Briarwood

Christine Walter, Principal, Briarwood Elementary

Donny Sikora, Principal, Pinewood Elementary

Carey Crocker, Principal, Westwood Elementary

Parent Representatives

*INTERVENTION SPECIALISTS*

Erin Keyser, Early Childhood Intervention, District

Kara Beal, Secondary Intervention

ASC

Stacey Denewith-Fici, Superintendent

Grace Stafford, Assistant Superintendent

Neil Cassabon, Business Manager

Justin Michalak, Director of Special Services

Kristine Griffor, Director of Curriculum

1. Review of PURPOSE STATEMENT and TEAM NORMS, CELEBRATIONS—Note taker, Don Sikora
2. Curriculum Presentations: ACTION ITEMS
   1. WWMS Course Proposals
3. Review Notes and Assessment Calendar Updates
4. MEAP Report—Kris Griffor
5. Continuing Reports
6. Building Intervention Plan Updates
   1. Principals, Overview
   2. Kara Beal, Secondary Intervention
7. Assessment—FAME Coaches
8. Title I/31a—Kris Griffor
9. Social Justice—Kris Griffor, Mike Mackenzie
10. WWPS Leadership Innovation Institute
11. Special Education—Justin Michalak
12. English Language Learners—Jennifer McFarlane
13. Family and Community Involvement
14. Online Learning Updates
15. Discussion Topics/New Items/ Issues/ Decisions to be Made

AWARENESS:

1. 21st Century Skills: Technology Standards
2. Adhoc Committee for ELL students, recommendation in January 2015

ACTION ITEMS:

(See Communication Plan for Items 6a-e)

1. Team notes to be turned in following the meeting
2. Team Decisions on WWMS Proposals
3. Adhoc Committee Member for ELL

MAY Communication Process for DSAT Items:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***Item*** | ***Who Will Do What by when?*** | ***Who will communicate and to whom?*** | ***What will be communicated about the decisions of today’s meeting?*** | ***What are next steps?*** |
| *6a) 21st Century Skills* | Kris Griffor and Principals will meet with necessary teams to develop plan before year end | Kris Griffor and Principals will work with appropriate staff on implementing 21st skills | AWARENESS:  Focus and emphasis placed on 21st Century Skills for 2014-2015 | Implementation for 2014-2015 |
| *6b) Adhoc Committee for ELL Students* | Members of DSAT to indicate interest by the end of 5/14 session | Kris Griffor will email members | AWARENESS: There will be a DSAT adhoc committee to monitor the progress of ELL students and make further recommendations for service | Implementation plan by January 2015 |
| *6c) Team Notes* | Don Sikora will send final copy of notes to Pat Murawski | Notes will be posted to Black Board for all members | Relevant topics of meeting | Notes will be posted to Black Board for all members |
| *6d) WWMS Proposals* | Kris Griffor will inform the team and Principals regarding decisions of DSAT by May 16 | Principals and team leaders will share with all teachers | Team consensus was reached and all support decision | Additions to course offerings |

March Communication Process for DSAT Items:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***Item*** | ***Who Will Do What by when?*** | ***Who will communicate and to whom?*** | ***What will be communicated about the decisions of today’s meeting?*** | ***What are next steps?*** |
| *6b) DSAT Notes*  *COMPLETED* | Mike Mackenzie will send final copy of notes to Pat Murawski | Notes will be posted to Black Board for all members | Relevant topics of meeting | Notes will be posted to Black Board for all members |
| *6c) Health Proposal* | Kris Griffor will inform the team and Principals regarding decisions of DSAT by March 27 | Principals and team leaders will share with all teachers | Team consensus was reached and all support decision | Scheduled public hearings April 14 and April 28, Final BOE Approval, Parent Notification |
| *6d) Advanced Art Proposal* | Kris Griffor will inform the team and Principals regarding decisions of DSAT by March 27 | Principals and team leaders will share with all teachers | Team consensus was reached and all support decision | Additions to course offerings |
| *6e) AdvancEd Self-Assessment* | Kris Griffor and principals will work with leadership team to analyze results | Principals and team leaders will share a summary with all teachers | WWPS values input from all stake holders | Plans for DIP, Program Evaluation meetings to discuss results and next steps for NCA 11/14 visit |