

Warren Woods Public Schools
12900 Frazho Road • Warren, MI 48089-1300
Progress through Expectation

Stacey Denewith-Fici, Superintendent • M. Grace Stafford, Assistant Superintendent
Neil R. Cassabon, Business Manager • Sandra K. Stanley, Executive Director Curriculum & Pupil Services

March, 2009

Dear Parents:

We are pleased to invite you to apply for a free preschool program available for qualifying Warren Woods residents. The Great Start Readiness Preschool is housed at the Warren Woods Preschool Center located at 12900 Frazho Rd., Warren MI 48089-1300. The program is available to eligible students who are or will be four years old on or before the date of **DECEMBER 1, 2009**. We are very excited to begin the planning of our **GREAT START READINESS PRESCHOOL PROGRAM** for the 2009/10 school year. The program is scheduled to run from October 2009 through June 2010 (Exact dates to be determined). The enclosed brochure will give you an overview of the program.

If you are interested in having your preschooler attend the program, please contact **Ms. Katherine Moroney, Preschool Teacher, 12900 Frazho Rd., Warren, MI 48089-1300**. Application packets will be available at the Warren Woods Administrative Services Center, the Preschool Center and on our website at: **www.warrenwoods.misd.net**. Ms. Moroney will be happy to answer any questions you may have and assist you through the application process.

Ms. Katherine Moroney, is a certified early childhood teacher. The program is also staffed with an early childhood trained classroom aide. We shall be offering either half or full day programs depending on community need.

GREAT START READINESS PRESCHOOL is a program funded by the Michigan Department of Education and is well established in many districts around the state. This will be our second phase of offering the program to our community. We have been very busy organizing the program and look forward to opening our doors to students in October.

There are specific eligibility requirements for the program. Half of the students we accept must be income eligible. There are twenty-five (25) additional eligibility possibilities through which children can qualify. Students who are accepted into the program must qualify in two (2) of the eligibility categories. Your completed application will help us to determine eligibility.

We are very excited to be able to offer this new program and look forward to working with our preschool children as they begin their educational journey. If you have any questions, please feel free to contact Ms. Moroney at **(586) 439-4871**.

Sincerely,



Sandra K. Stanley
Executive Director of Instruction and Pupil Services

**WARREN WOODS PUBLIC SCHOOLS
GREAT START READINESS PRESCHOOL PROGRAM
APPLICATION REQUIREMENTS**

All items as listed below must be submitted With the application.

- Warren Woods Great Start Readiness Preschool Program Application.
- Three Proofs of Residency (All applicants must be a Warren Woods resident).
 - One of any of the following:
 - House Closing Papers or
 - Lease Agreement or
 - Mortgage Statement

AND

- Two of the following (any combination - reflecting Parent/Guardian's name and address):
 - Current utility bill or
 - Credit card statements
- Family Income Eligibility Documentation
 - Income Eligibility Form
 - Current Income Documentation (Possible current income verification to be copied and kept on file:
 - Copies of payroll check stubs
 - Previous year's tax forms
 - DHS child care verification form
 - Subsidized meal form with income calculation (WWPS Application for Free/Reduced Lunch)

Submit all of the above items. After all items have been received with the completed application, parents will be notified on application status.

ADDITIONAL ITEMS REQUIRED UPON ACCEPTANCE INTO THE PROGRAM:

- Warren Woods Public Schools Great Start Readiness Preschool Program Student Registration Form.
- Original Birth Certificate must be presented to staff. (Copies will be made of original and kept on file.)
- Medical Records Release signed by the parent.
- Physical Examination form completed and signed by physician. (All preschool children are required to have a physical examination.)
- Parent Volunteer Statement – Licensing Requirement.
- Emergency Information Cards including Pickup/Drop-Off Form.
- Media Release Form.
- Home Language Survey.

Warren Woods Public Schools

GREAT START READINESS PRESCHOOL PROGRAM

ELIGIBILITY FACTORS

The Great Start Readiness Program (GSRP) is a free preschool program, funded by the Michigan Department of Education (MDE) for children who may be at risk of becoming educationally disadvantaged or who may have an extraordinary need of special assistance. The following list is offered to assist in defining, identifying and selecting eligible participants for this program. Family/child must exhibit 2 factors as determined by an interview with a GSRP staff person. The factors include:

- ✚ Low birth weight (under 5 lbs. 8 oz)
- ✚ Developmentally immature
- ✚ Physical and/or sexual abuse and neglect
- ✚ Nutritionally deficient
- ✚ Long-Term or Chronic illness
- ✚ Diagnosed handicapping condition (mainstreamed)
- ✚ Lack of a stable support system of residence
- ✚ Destructive or violent temperament
- ✚ Substance abuse or addiction
- ✚ Language deficiency or immaturity
- ✚ Non-English or limited English speaking household
- ✚ Family history of low school achievement or dropout
- ✚ Family history of delinquency
- ✚ Family history of diagnosed family problems
- ✚ Low parent/sibling educational attainment or illiteracy
- ✚ Single parent
- ✚ Unemployed parent(s)
- ✚ Low family income
- ✚ Family density
- ✚ Parent/sibling loss by death or parental loss by divorce
- ✚ Teenage parent
- ✚ Chronically ill parent/sibling (physical, mental, emotional)
- ✚ Incarcerated parent
- ✚ Housing in rural or segregated area
- ✚ Other – as determined by GSRP staff

Documentation of factors is kept confidential and secure on file at preschool site.

For questions on eligibility and program information, contact:

Ms. Katherine Moroney
Early Childhood Education Preschool Teacher
12900 Frazho Road
Warren, MI 48089-1300
Phone: 586.439.4871 Fax: 586.353.0545
kmoroney@waw.misd.net

INCOME ELIGIBILITY GUIDELINES

Effective July 1, 2009 to June 30, 2010 (updated February 2009)									
Household Size	Federal Poverty Level* - 100%			Free Meals-130%**			GSRP Income Eligibility*** 300% of Poverty		
	ANNUAL	MONTH	WEEK	ANNUAL	MONTH	WEEK	ANNUAL	MONTH	WEEK
48 CONTIGUOUS UNITED STATES, DISTRICT OF COLUMBIA, GUAM AND TERRITORIES									
1	10,830	903	208	14,079	1,174	271	32,490	2,708	625
2	14,570	1,214	280	18,941	1,579	365	43,710	3,643	841
3	18,310	1,526	352	23,803	1,984	458	54,930	4,578	1,057
4	22,050	1,838	424	28,665	2,389	552	66,150	5,513	1,273
5	25,790	2,149	496	33,527	2,794	645	77,370	6,448	1,488
6	29,530	2,461	568	38,389	3,200	739	88,590	7,383	1,704
7	33,270	2,773	640	43,251	3,605	832	99,810	8,318	1,920
8	37,010	3,084	712	48,113	4,010	926	111,030	9,253	2,136
For each add'l family member add	3,740	312	72	4,862	405	94	11,220	935	216

* Families at or below 100% of poverty must be referred to Head Start. Enrollment in GSRP is deferred until the referral process is complete.

** Beginning January 2008, Head Start may serve up to 35% of their enrolled children from families with incomes up to 130% of the federal poverty level. GSRP grantees must collaborate with Head Start when recruiting families up to the 130% level.

*** Families with a household income that is less than or equal to 300% of the federal poverty level qualify as low income for GSRP.

Warren Woods Public Schools GREAT START READINESS PRESCHOOL PROGRAM

GSRP Application

Child's Name _____ Birthdate _____ Gender _____ Birth Weight _____
 Parent/Guardian _____ Phone (____) _____
 Address _____ City _____ Zip Code _____

Other adults in home:

Name(s) _____ Relationship _____

Other children in the family:

Name _____ Birthdate _____

Name _____ Birthdate _____

Name _____ Birthdate _____

Name _____ Birthdate _____

Household Gross Annual Income (before deductions, last 12 months) _____
(Must include income of all family members responsible for support of child)

Total number of persons in household _____

<u>STAFF USE ONLY:</u>	Proof of income _____ (copy)	Previous Years Tax Return _____ Paycheck Stub(s) _____ FIA Child Care Verification _____ WWPS Meal Application (with income calculation) _____	<u>Copy of documentation must be attached to this form</u>
Qualifies for Head Start?	_____ Yes _____ No	Verified by _____	

1. Mother's age at birth of first child: _____ 2. How often have you moved in the last five (5) years? _____

3. Have you received WIC services at some time for this child? _____ Yes _____ No

4. Where there any problems during pregnancy, labor or delivery of this child? _____ Yes _____ No

Explain _____

5. Have you or any of your children been diagnosed with a handicap? _____ Yes _____ No

Explain _____

6. Have you or any of your children had a long-term or chronic illness? _____ Yes _____ No

Explain _____

7. Do any of your children receive special services? _____ Yes _____ No

Explain _____

8. Has your child experienced the death of a parent or sibling? _____ Yes _____ No

9. Please list any food your child should not eat for medical, religious or personal reasons: _____

Please use another page for additional information you wish to provide

Signature of Parent or Guardian

Date

Warren Woods Public Schools
GREAT START READINESS PRESCHOOL PROGRAM

GSRP Application – additional information (optional)

Child's Name _____ **Birthdate** _____

Please tell us anything else you would like us to know about your child or any additional comments/concerns you have that would help us understand your child:

Signature of Parent or Guardian

Date

Warren Woods Public Schools GREAT START READINESS PRESCHOOL PROGRAM

FAMILY INCOME ELIGIBILITY DOCUMENTATION

To be used with all families

Child's Name _____ Birthdate _____

Include income of all family members responsible for support of the child. Calculate annual income utilizing a minimum **three months income**. List your **gross** household income before deductions. Submit a copy of earnings with this application.

Possible (current) income verification to be copied and kept on file:

- Copies of payroll check stubs
- Previous year's tax forms
- DHS child care verification form
- Subsidized meal form with income calculation (Warren Woods Public Schools Application for Free or Reduced Lunch).

Date income documentation received: _____

✓	TOTAL HOUSEHOLD INCOME SOURCE(S)	MONTHLY AMOUNT RECEIVED (before deductions)
	Employment	
	Unemployment	
	Child Support	
	Alimony	
	Pension(s)	
	Retirement SSI	
	Disability SSI	
	TANF eligible (daycare payments or cash assistance)	
	Subsidized meal form (requires staff verification) (WWPS Free/Reduced Meal Application)	
	Verbal Disclosure	
	Other	
	TOTAL GROSS HOUSEHOLD INCOME	

Total number of family members in household _____

I certify that all of the above information is true and correct and that all income is reported. I understand that this information is being collected to determine eligibility for a state-funded Michigan School Readiness Program preschool.

Signature of Parent or Guardian

Date

Signature of GSRP Representative

Date